

2892 **CHAPTER V PLAN MAINTENANCE AND ADOPTION PROCESS**

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2894 ***PLAN MAINTENANCE***

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2896 The plan maintenance section of this document details the formal process that will ensure that
2897 the goals, objectives, and actions/strategies described in Chapter IV of the Burnett County
2898 Hazards Mitigation Plan remains an active and relevant document. The plan maintenance process
2899 includes a schedule for monitoring and evaluating the plan annually and producing a plan
2900 revision within five years. This section describes how Burnett County will integrate public
2901 participation throughout the plan maintenance process. Finally, this section includes an
2902 explanation of how Burnett County government intends to incorporate the mitigation plan into
2903 other planning mechanisms such as the Burnett County Land Use Plan, Capital Improvement
2904 Plans, and other applicable plan documents.

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2906 ***PLAN ADOPTION***

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2908 An important first step in implementation of the hazard mitigation plan for Burnett County is its
2909 formal adoption by the local units of government. The Burnett County Board of Supervisors will
2910 also be responsible for adopting the Burnett County Hazard Mitigation Plan, as this is the
2911 governing body that has the authority to promote sound public policy regarding natural hazards.
2912 Once the plan has been adopted, the plan will be submitted to the Wisconsin Emergency
2913 Management (WEM) office. WEM will review the plan and submit it to the Federal Emergency
2914 Management Agency (FEMA) for final review. This review will address the federal criteria
2915 outlined in the FEMA Interim Final Rule 44 CFR Part 201. Upon acceptance by FEMA, Burnett
2916 County and all participating units of government will gain eligibility for Hazard Mitigation Grant
2917 Program funds.

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2919 Upon its formal adoption and acceptance, the plan becomes an important guide to the making of
2920 hazard mitigation and related management decisions for the county and local units of
2921 government. Such adoption serves to signify agreements with and official support of the plan
2922 recommendations. It also enables government officials and staff to begin integrating the plan
2923 recommendations into the other ongoing county and municipal programs, such as public works
2924 development planning and programming.

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2926 ***MONITORING, EVALUATING, AND UPDATING***

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2928 Periodic revisions and updates of the plan are required by WEM to ensure that the goals and
2929 actions/strategies for Burnett County are kept current. More importantly, revisions may be
2930 necessary to ensure the plan is in full compliance with federal regulations and state statutes and
2931 to take into account changing community values and beliefs, coupled with evolving technologies
2932 necessitate that the plan be considered a "living" document.

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2936 ***FIVE (5) YEAR PLAN REVIEW***

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2938 Chapters I, II, III, IV should be within five years to determine if there have been any significant
2939 changes in Burnett County that would affect the hazard mitigation plan. Increased development,
2940 increased exposure to certain hazards, the development of new mitigation capabilities or
2941 techniques, and changes to federal and/or state legislation are examples of changes that may
2942 affect the condition of the plan.

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2944 Further, following a disaster declaration, the plan will need to be revised to reflect on lessons
2945 learned or to address specific circumstances arising out of the disaster. The results of this five (5)
2946 year review should become summarized in a report prepared for this mitigation plan under
2947 direction of the Burnett County Emergency Management Director. The report will include an
2948 evaluation of the effectiveness and appropriateness of the plan and will recommend, as
2949 appropriate, any required changes or amendments to the plan.

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2951 The LEPC, made up of representatives from various government agencies, county officials,
2952 utility service employees, emergency responders, and concerned citizens etc. will be directed to
2953 review and update the plan. In reviewing the plan, committee members may report on the status
2954 of projects and will include which implementation actions and processes worked well and what
2955 difficulties were encountered, how coordination efforts are proceeding, and which strategies
2956 should be revised.

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2958 ***IMPLEMENTATION THROUGH EXISTING PLANS AND PROGRAMS***

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2960 Burnett County addresses land use planning in rural areas of the county through the Burnett
2961 County Land Use Plan (1999). The Villages of Siren and Webster also address land use issues
2962 through their respective land use plans. This hazard mitigation plan provides a series of goals and
2963 actions/strategies several of which are closely related to the goals and objectives of existing
2964 planning programs. Burnett County will have the opportunity to implement recommended
2965 mitigation actions through existing programs and procedures.

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2967 Upon adoption, the Burnett County Hazard Mitigation Plan will serve as a baseline of
2968 information on the natural hazards that impact the county and each of its villages. These goals
2969 and actions/strategies will help local governments and other organizations plan for natural hazard
2970 mitigation in their own towns and planning related documents. Burnett County is in the final
2971 stages of approval of a comprehensive plan and the recommendations in this plan are compatible
2972 with the county comprehensive plan. Future meetings of the LEPC will provide an opportunity
2973 for committee members to report back on the progress made on the integration of mitigation
2974 planning elements into county/village planning documents and procedures.

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2976 As this plan and the County and Village Comprehensive plans are reviewed, recommendations in
2977 each will be considered in the others.

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2980 ***CONTINUED PUBLIC INVOLVEMENT***

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2982 Burnett County is dedicated to involve the public directly in review and updates of the hazard
2983 mitigation plan. The LEPC members are responsible for the annual review and update of the
2984 plan.

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2986 The public will also have the opportunity to provide feedback about the plan. Copies of the plan
2987 will be catalogued and kept at all of the appropriate agencies, libraries, and offices in the county.

2988 The plan could also be placed on the county website for easy public access. A public meeting
2989 will also be held after each five-year evaluation and update or when deemed necessary by the
2990 BCEMC. The meetings, which are all open to the public, will provide the public with a forum for
2991 which they can express concerns, opinions, or ideas about natural hazard planning. The county
2992 will be responsible for publicizing the meetings and maintaining public involvement through the
2993 media, newspapers, and the web.

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