



# Burnett County Forest & Parks

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8150 State Rd 70, Siren, WI 54872-9007  
(715) 349-2157  
FAX #: (715) 349-2130



**Date:** May 14, 2019

**To:** Bidders for Rehabilitation of Trails 6 & 7

**From:** Burnett County Forest & Parks

**Re:** Bidding for the Rehabilitation of Trails 6 & 7

## INVITATION FOR BIDS

### Rehabilitation of ATV Trails 6 & 7

**Purpose:** Burnett County is issuing this invitation for bids for the rehabilitation of ATV Trails 6 & 7 in the Town of Webb Lake.

**Instructions:** Interested firms may obtain information and required forms from the Burnett County Forest and Parks Department, 8150 State Rd 70, Siren, Wisconsin 54872.

**Time and Place for Receiving Bids:** Sealed bids will be accepted by the Burnett County Natural Resources Committee for the Rehabilitation of ATV Trails 6 & 7. Bids will be opened on Thursday, June 13, 2019 after 9:30 a.m. in Room 165 of the Burnett County Government Center, Siren, WI. MAILED BIDS MUST BE RECEIVED BY 4:30 p.m., June 12, 2019 and HAND DELIVERED BIDS MUST BE RECEIVED BY 9:30 a.m., June 13, 2019. The envelope containing the sealed bid shall be clearly marked “**Bid for the Rehabilitation of ATV Trails 6 & 7**” along with the name and address of the interested firm.

**Reservations:** Burnett County reserves the right to reject any or all bids or parts thereof, and to waive any technicality in any bid submitted and to make such award as they deem most advantageous to Burnett County.

## General Bidding Procedure

### General Procedures:

1. Sealed bids will be accepted by the Burnett County Natural Resources Committee for the Rehabilitation of ATV Trails 6 & 7. Bids will be opened on Thursday, June 13, 2019 after 9:30 a.m. in Room 165 of the Burnett County Government Center, Siren, WI. Mailed bids shall be sent to the Burnett County Forest & Parks Department, 8150 State Rd 70, Siren, WI 54872, and must be received by 4:30 p.m., June 12, 2019. Hand delivered bids must be received by 9:30 a.m., June 13, 2019. The envelope containing the sealed bid shall be clearly marked “**Bid for the Rehabilitation of ATV Trails 6 & 7**” along with the name and address of the interested firm.
2. All bids must be entered and submitted on the supplied proposal form.
3. Burnett County reserves the right to consider all proposals for a period not to exceed sixty (60) days from June 13, 2019.
4. Burnett County reserves the right to reject any or all proposals, and to make such an award, as they deem most advantageous.
5. The successful bidder will be required to sign a contract and provide a performance bond in the form of a money order, certified check, cash, or an irrevocable letter of credit to the Burnett County Forest and Parks Department in the amount of 5% of the total contracted amount within 10 working days of receiving the contract. Failure to sign a contract and/or furnish the performance bond within 10 working days of receiving the contract may result in forfeiture of the contract.
6. Bid prices cannot be changed.

## Rehabilitation of ATV Trails 6 & 7

### Project Specifications:

1. Contractor shall rehabilitate 3.7 miles of ATV Trails 6 & 7 in Sections 11, 14, and 15 of the Town of Webb Lake, T.41N R.14W. *(Please see attached map.)*
2. Work shall consist of leveling the trails, widening areas that are less than 12 feet wide, performing ditch work and crowning to improve drainage, and resurfacing the trails with Class 5 gravel applied to an approximate 5" compacted depth.
3. Trail must be signed with road work signs during project.
4. Upon completion, any woods trails, county forest roads, and town roads used during the project must be leveled.

### Other Specifications:

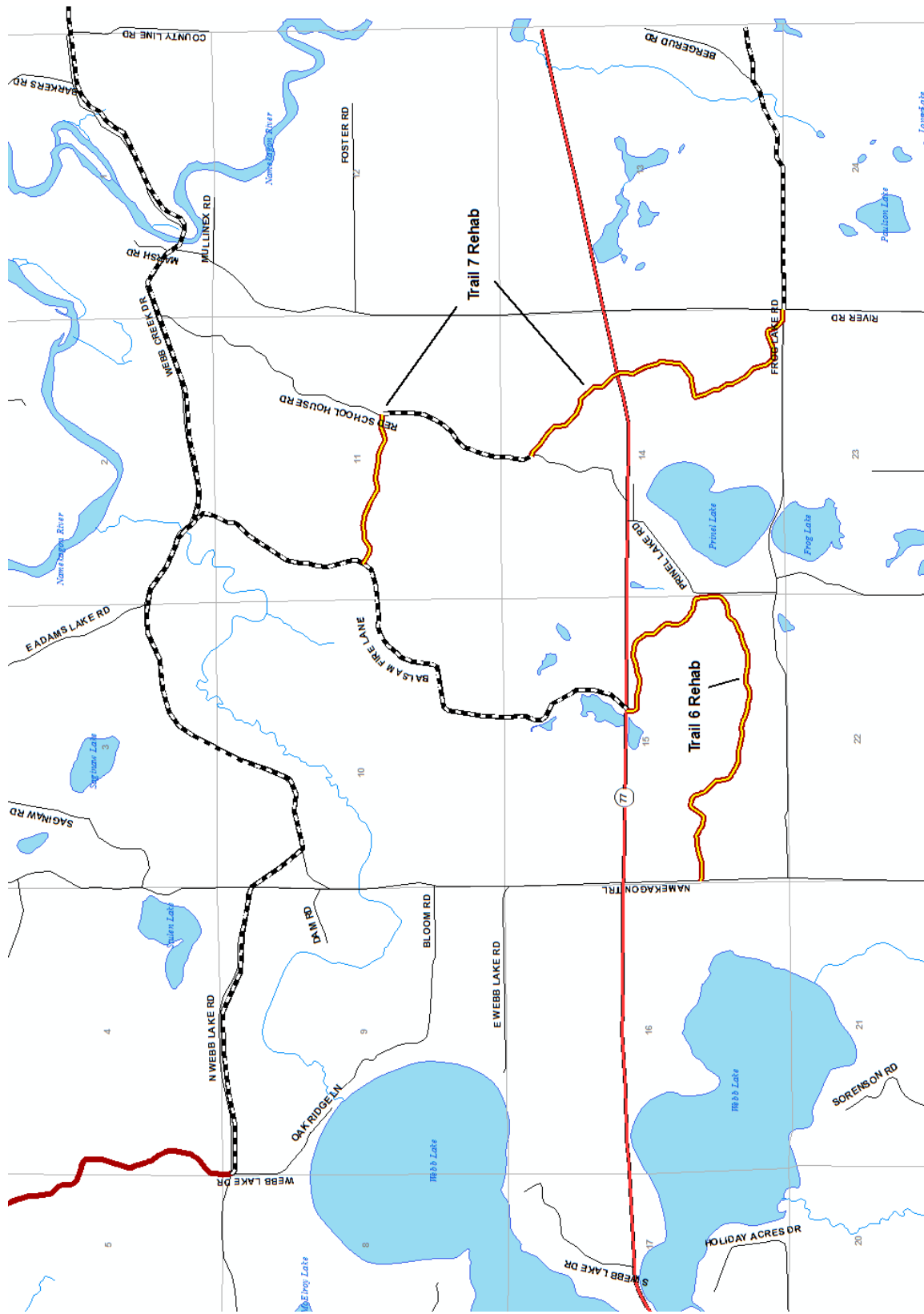
1. Contractor shall furnish with the bid a clear explanation of equipment to be used.
2. Contractor must notify the County prior to starting any work on the trail and upon project completion. Work must be completed no later than **November 30, 2019**. No work shall be done from **July 1, 2019 – July 7, 2019** or from **August 30, 2019 – September 2, 2019**.
3. Contractor will furnish all materials, labor, and transportation to the worksite.
4. Contractor will provide Burnett County with certificates of contractors' liability insurance coverage (\$1,000,000 minimum) and workers compensation insurance coverage (\$500,000 minimum).

### Burnett County will provide the following:

1. Burnett County will deliver payment to contractor within 30 days of successful completion of all specified work.

Please feel free to contact Susan Tollander at the Burnett County Forest & Parks office with any questions pertaining to this process, or if you would like to set up an on-site inspection.

Thank you for your bid.



## Bid Proposal Form

Date: \_\_\_\_\_

To: Burnett County Forest and Parks Department  
8150 State Rd 70  
Siren, WI 54872

We, the undersigned, propose to rehabilitate 3.7 miles of Trails 6 & 7 by November 30, 2019 as specified in accordance with the general procedures and specifications.

We propose to rehabilitate 3.7 miles of Trails 6 & 7 for Burnett County for the sum of:

\$\_\_\_\_\_.

Contractor will provide Burnett County with certificates of contractors' liability insurance coverage (\$1,000,000 minimum) and workers compensation insurance coverage (\$500,000 minimum) within 10 days of the date on the contract.

The successful bidder understands that they are also required to sign a contract and provide a performance bond in the form of a money order, certified check, cash, or an irrevocable letter of credit, to the Burnett County Forest and Parks Department in the amount of 5% of the total contracted amount within 10 working days of receiving the contract. Failure to sign and return the contract and/or furnish the performance bond within 10 working days of receiving the contract may result in forfeiture of contract.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Signature of authorized individual acting on behalf of above signed company: \_\_\_\_\_