



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**

Burnett County Government Center

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## **MINUTES**

Infrastructure Committee

January 11, 2012

**CALL TO ORDER** Chairman Awe called the January 11, 2012, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

### **NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**MEMBERS PRESENT** Richard Anderson, Charles Awe, Bert Lund, Jr., Christopher Sybers (9:03 a.m.), Jim Sundquist, Eldon Freese and Don Taylor.

**PUBLIC COMMENTS** None.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Anderson. Supervisor Freese noted agenda item #12 should be 2012 instead of 2011 for the next meeting date. Motion carried with correction, voice vote.

**APPROVAL OF MINUTES OF NOVEMBER 16, 2011, MEETING** Motion to approve the minutes of the November 16, 2011, Infrastructure Committee meeting was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried, voice vote.

**REVIEW AND DISCUSS COUNTY BOARD SUPERVISOR STANDING RULES** Chairman Awe introduced the draft copy of the newly revised standing rules document. The committee discussed the document and made suggestions. These changes, deletions and additions will be noted for final discussion and approval at a future county board meeting.

**REVIEW AND DISCUSS COMMITTEE DEFINITION FOR INFRASTRUCTURE COMMITTEE** Chairman Awe reviewed the definitions for the Infrastructure Committee. Discussion ensued on the responsibilities of the committee and suggestions for change were noted to be considered for approval at a future county board meeting.

### **AIRPORT DEPARTMENT**

**Year-to-Date Budget Summary** Airport Manager Jeremy Sickler answered budget questions from the committee regarding the end of year budget summary numbers.

**Operations Report** Mr. Sickler reviewed the submitted operations report. The committee discussed and asked questions on the fuel sales, as the report noted the best fuel sales in years. The profit margin is less per gallon because of higher fuel sales but we move more gallons than ever. Mr. Sickler credited the competitive fuel sales and improved facilities to the increase in sales.

**Project Reports/Other** Mr. Sickler reviewed the project report with no questions from the committee.

#### **MAINTENANCE DEPARTMENT**

**Year to Date Budget Summary** There were no questions from the committee on the year-to-date budget summary. Mr. Faught noted there would be some transfer of funds occurring to adjust some line item balances.

**Operations Report** Mr. Faught reviewed the report and answered questions from the committee. A meeting was held with Polk Burnett Electric who recently joined a new consortium for the electric pool. Currently on the hottest and coldest days of the year, peak alert begins at 4:00 p.m. when the fans shut off and the generator kicks in. This generally does not affect the building and employees as we close at 4:30 p.m. With the change in peak alert this process will start at 1:00 p.m. but we will not be able to participate completely in the program due to the building hours of operation. Mr. Faught is checking into other possibilities that could be done and their costs to possibly run the generator during that time. The projected cost increase if we can't participate starting at 1:00 p.m. will run \$8,000.00 additionally for the summer. Right now we pay about \$800.00 for the summertime peak and we are looking at 8-9 thousand instead not being able to use the peak time. Peak alert participation has saved about \$10,000.00 a year since 1996. There are also new Environmental Protection Agency regulations which recommend changes that we are not currently required to do. Our future is in question due to those changes.

**Project Reports/Other** There were no questions from the committee on the submitted Project Report from Mr. Faught.

#### **HIGHWAY DEPARTMENT**

**Year to Date Budget Summary** Highway Commissioner Bob Morehouse answered questions on the year-to-date budget summary. Chairman Awe asked about the budget numbers and the notable excess funds in the budget lines. Mr. Morehouse noted the report does not reflect all the transactions for the department as they can be sometimes up to three-four months off until everything is accounted for.

**Operations Report** There were no questions on the submitted report. Mr. Morehouse noted there was a big year planned and they will be getting crack sealing projects from the state this summer. They are close to completion with the July 1, 2011, storm cleanup.

**Project Reports/Other** No questions from the committee on the submitted project report.

**Transfer of Capital Acquisition Funds > \$5,000.00 to Cover Repeater Radio System within Same Line Item** Mr. Morehouse requested a motion from the committee to approve capital acquisition funds to be used for a repeater radio system that had to be replaced when it failed. The Administrator granted the emergency request at the time. For auditing purposes a motion is necessary from the committee for approval of the use of funds for this purpose. Motion to approve the transfer of funds in the amount of \$9,090.45 from capital acquisition to capital acquisition – radio repeater was made by Supervisor Taylor seconded by Supervisor Sybers. Motion carried, voice vote.

**Review and Award Pickup Bid (Commissioner's Vehicle)** Mr. Morehouse presented the bids for the commissioner's vehicle. Bids were submitted by Ewald Auto Group, Chevy, \$27,539.00 and Ford, \$30,072.00; Larson Auto, Chevy \$28,739.00; Fiedler Ford, Ford, \$30,130.00. Motion to approve Ewald Auto Group's bid of \$27,539.00 for a Ford half-ton 4x4 crew cab pickup was made by Supervisor Taylor, seconded by Supervisor Lund. Supervisor Sybers called for a roll call vote. Supervisor Sundquist, yes; Supervisor Anderson, yes; Supervisor Freese, no; Supervisor Taylor, yes; Supervisor Sybers, no; Supervisor Lund, yes; Supervisor Awe, yes. Motion carried, roll call vote; five yes, two no.

**Request for Proposal (RFP) for Dump Trucks (Chassis)** Motion to Request a Request for Proposal for Dump Trucks was made by Supervisor Taylor, seconded by Supervisor Sybers.

Motion carried, voice vote.

**WISLR Map Presentation** Mr. Morehouse presented information on the study done by Government Accounting Standards Board (GASB) rules as to the miles of road in the county considered beyond their life cycle (fair to bad). Mr. Morehouse's inspection considers approximately 58 miles of county road in fair to bad condition out of the 233 county road miles. Currently the budget only allows approximately two miles a year for rehabilitation. Discussion ensued on the future of the roads, how and what the county can do to fund repairing our infrastructure and the process of repair for the roads. No action taken.

**Salt Brine Update** Mr. Morehouse updated the committee on the new process of using Burnett Dairy salt brine for winter road maintenance and the savings involved. Currently the cost for the salt brine to spread per mile is 13 cents a gallon versus \$1.34 per gallon with our previous material. Mr. Morehouse is pleased with the new process and material.

**FUTURE AGENDA ITEMS** Ongoing policy/ordinance reviews, Polk-Burnett facility discussion.

**NEXT MEETING DATE** February 15, 2012.

**ADJOURN** Motion to adjourn the January 11, 2012, meeting of the Infrastructure Committee was made by Supervisor Lund, seconded by Supervisor Sundquist. Motion carried, voice vote. Chairman Awe adjourned the meeting at 11:12 a.m.