



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center
June 18, 2008

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

CALL TO ORDER Chairman Carsten Endresen called the June 18, 2008, meeting of the Infrastructure Committee meeting to order at 9:00 a.m. at the Burnett County Government Center, Room 165.

MEMBERS PRESENT Carsten Endresen, Bert Lund, Jr., Charles Awe, Harry Patneau, and Eldon Freese.

MEMBERS ABSENT Christopher Sybers and Richard Anderson.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT 19.84 OPEN MEETING LAW Chairman Endresen read Stat. 19.84 Open Meeting Law Notice.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Awe. Motion carried.

APPROVAL OF MINUTES OF MAY 21, 2008 MEETING Motion to approve the May 21, 2008 Infrastructure Committee Minutes was made by Supervisor Lund, seconded by Supervisor Freese. Motion carried.

2007 HIGHWAY DEPARTMENT FINANCIAL REPORT Highway Commissioner Robert Morehouse presented the 2007 Highway Financial Report. Questions were asked for. Motion to approve the report as presented was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried.

TRANSFER OF HIGHWAY FUNDS BALANCE Motion to transfer approximately \$90,000 from Highway Administration Account and \$160,000 from Highway County Construction Account to the Highway Maintenance Account was made by Supervisor Lund, seconded by Supervisor Patneau. Discussion ensued and explanation was given. Motion carried.

TRADE LAKE PETITION CTH-Z Mr. Morehouse presented information on a request to lower a speed limit in the Town of Trade Lake on County Road Z. Motion to have Mr. Morehouse request a speed study from the Department of Transportation to lower the 45 miles per hour speed limit to 35 miles per hour on a section of road located in Trade Lake Township on

County Road Z and bring results back to committee was made by Supervisor Lund, seconded by Supervisor Patneaude. Motion carried.

FEDERAL HIGHWAY/BRIDGE AUDIT AUGUST 6, 2008 There will be a first time ever, Federal Highway/Bridge Audit being done in Burnett County on all bridges, town and county.

Supervisor Anderson now present at 9:15 a.m.

MOTION TO GO INTO CLOSED SESSION TO DISCUSS EMPLOYEE PERFORMANCE AND COMPENSATION PURSUANT TO WISCONSIN STATUTE 19.85(1)(a) Motion to go into Closed Session was made by Supervisor Freese, seconded by Supervisor Lund. Roll call vote taken. Yes, Freese, Patneaude, Anderson, Lund, Endresen, Awe. Yes, 6, No, 0.

MOTION TO RECONVENE TO OPEN SESSION Motion to reconvene to Open Session was made by Supervisor Lund, seconded by Supervisor Awe. Motion carried.

ANY ACTION DEEMED NECESSARY FROM CLOSED SESSION DISCUSSIONS Motion to approve recommendation of Commissioner Morehouse for permanent status of Gary Myer for Operator Technical Foreman was made by Supervisor Freese, seconded by Supervisor Patneaude. Motion carried.

Supervisor Lund asked about Open Project Status for the Highway Department. There is 10-13 miles of seal coating in the Town of Webb Lake.

AIRPORT DEPARTMENT REPORT The Airport Report was accepted as presented.

MAINTENANCE DEPARTMENT REPORT The Maintenance Department Report was accepted as presented.

The Maintenance Contract with Johnson Controls for our heating and cooling system was renewed two years ago.

An upgrade costing approximately \$18,000 was discussed. The initial roof bid came in at \$46,000 with \$63,000 originally budgeted for the project.

The former Information Technology (IT) office, Room 161 was discussed. Maintenance Director Faught noted the office space was approved by Property Committee to be used as a Mail Room when IT was originally going to move to Room 151. Space became available in the basement for IT so they moved their offices to Room 20B. Discussion on use of Room 161 ensued.

Motion to use Room 161 for an office for the Burnett County Board Chairperson was made by Supervisor Lund, seconded by Supervisor Awe. Motion carried.

Foot Care signs for parking have been made to better accommodate the public parking for the HHS Foot Care Clinic.

A safety issue in the Health and Human Services Department with reaching cabinets has been taken care of.

A bike rack will be explored for possible installation due to growing requests to accommodate bike riders.

Discussion on the traffic flow in and out of the Government Center parking lot took place. There are safety issues concerning entering and exiting driveways. Mr. Faught will paint pedestrian walkways and post for no parking.

The Needs Study will be done by Ayers and Associates.

FUTURE AGENDA ITEMS NAE System quote and update from Ayres Associates on status of Needs Study.

NEXT MEETING DATE The next regular meeting of the Infrastructure Committee is scheduled for 9 a.m., July 16, 2008 in Room 165.

ADJOURNMENT Motion to adjourn was made by Supervisor Awe, seconded by Supervisor Lund. Motion carried. Meeting was adjourned at 10:06 a.m.