



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**

7410 County Road K, #105, Siren, WI 54872  
Phone 715-349-2173 – FAX 715-349-2169

---

**MINUTES**

Infrastructure Committee

March 19, 2008

**CALL TO ORDER** Chairman Carsten Endresen called the March 19, 2008, meeting of the Infrastructure Committee meeting to order at 9:00 a.m. at the Burnett County Government Center, Room 165.

**MEMBERS PRESENT** Chairman Carsten Endresen, Secretary Bert Lund, Jr., Supervisor Richard Anderson, Supervisor James Engelhart, Supervisor Clifford Larry Main, and Supervisor Chris Sybers.

**OTHERS PRESENT:** Bob Morehouse, Highway Commissioner, Gary Fraught, Maintenance Supervisor, Roger Hilde, Burnett County Sentinel, Sherill Summer, Inter-County Leader, and Ray Giannini, Marcus & Millichap Real Estate Investment Services.

**MEMBERS EXCUSED:** Vice-Chairman Eldon Freese.

**NOTICE POSTED IN ACCORDANCE TO WIS. STAT 1984 OPEN MEETING LAW** Supervisor Endresen read Stat. 1984 Open Meeting Law Notice.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order made by Supervisor Main, seconded by Supervisor Anderson. Motion carried.

**APPROVAL OF MINUTES** Motion to approve the February 20, 2008 minutes of the Infrastructure Committee Meeting was made by Supervisor Main, seconded by Supervisor Anderson. Motion carried.

**HIGHWAY DEPARTMENT REPORT** Highway Commissioner Robert Morehouse presented his reports. Supervisor Main suggested that the committee take a Highway Department Tour of the facility and a road tour at next months meeting. The committee agreed. This will be put as a future agenda item.

**REVIEW CHIP SPREADER PRICING** Mr. Morehouse discussed purchasing a new chip spreader. The unit that the county currently owns will be put out on bid through an auction service that the county currently uses. Motion to approve purchase of the Aring Equipment Chipper for \$197,440 was made by Supervisor Anderson, seconded by Supervisor Main. Motion approved.

**SEMI TRACTOR PURCHASE** The Highway Department purchased a 2005 Sterling Semi-Tractor in Michigan with 333,000 miles at a cost of \$57,000.00. The unit will be used for transporting equipment for road construction purposes.

**UPDATE ON PATROL SUPERINTENDENT** Mr. Morehouse discussed replacement of the Patrol Superintendent position. It is anticipated that by next month's meeting the position will be filled.

**ROOF BID OPENING** Roof Bid was submitted by Paul's Sheet Metal and Roofing in Rice Lake, WI by sealed bid. The board looked at the bid for \$46,164.00 which included labor and materials to repair the roof. Insulation replacement would be done if deemed necessary at that time. Motion made to accept the roof bid submitted by Paul's Sheet Metal subject to specification compliance by Supervisor Main, seconded by Supervisor Engelhart. Motion carried.

**MAINTENANCE DEPARTMENT REPORT** Maintenance Supervisor Gary Faught reported on the previous month's operations and projects. Chairman Endresen asked if there were any questions or comments on the Maintenance Department Summary Report. There were none. Report accepted as presented.

**COUNTY NEEDS STUDY UPDATE** Mr. Faught presented information to County Administrator/Human Resources Director Candace Fitzgerald, who was unable to attend today's meeting. A study was presented from Dunn County as a comparison. A Needs Study looks at what needs employees have in regards to the structures. For Burnett County this would comprise of looking at existing structures, the Burnett County Highway Department and possibly the airport. Five or six engineering firms will be contacted to do walkthroughs and present site development plans. Previous studies that have been done will be incorporated with this study.

**COMMITTEE INVOLVEMENT IN DISPLAY APPROVAL FOR LOBBY** Mr. Faught recently received a request to put up a display in the Burnett County Government Center's lobby. The process for dealing with this issue is that requests be directly related to the functions of the Government Center. The subject content of the display request was outside the Government Center. Supervisor Main suggested in the future Mr. Faught use his own discretion when presenting these issues to the committee. The committee agreed.

**RE-DESIGNATING CAPITAL IMPROVEMENT FUNDS FOR IT AIR CONDITIONER** Mr. Faught said the unit needs to be larger than the budgeted unit. An estimate of approximately \$20,000.00 submitted by Johnson Controls. Previously the ADRC was budgeted for \$13,000.00 to be located in the Burnett County Government Center. Mr. Faught suggested taking money that was initially designated for the ADRC since that process probably won't take place this year. This allotted budget expense could be applied toward the unit as well. The roof expenses were substantially lower than anticipated. Those costs are just over \$46,000.00 and were budgeted at \$63,000.00. Since the funds are available and they do not have to go to Administration Committee, Mr. Faught is asking to purchase the larger unit with those funds. Motion made to approve the IT Air Conditioner purchase made by Supervisor Main, seconded by Supervisor Anderson. Motion carried.

**CAPESEIDE COVE DISCUSSION** Supervisor Lund was concerned with an article he read in the local newspaper. The tone of the article suggested Capeside Cove is very expensive to get renovated. Supervisor Engelhart thought it would be a good facility for office space. Ray

Giannini, Sales Associate from Marcus & Millichap Real Estate Investment Services is selling the property for \$600,000.00. The item will be put on next month's agenda. The committee will take a tour of the facility immediately following next month's meeting to get a better idea of what they are looking at. The deed was never transferred on this property. It is still in Burnett County's name.

**AIRPORT REPORT** Carsten Endresen presented the past month's operations and projects. The committee accepted the report as read.

**FUTURE AGENDA ITEMS** Next regularly scheduled monthly Infrastructure Committee meeting is scheduled for Wednesday, April 16, 2008, at 9:00 a.m. in Room 165. A Highway Department tour and Capeside Cove tour to take place following the April 16, 2008 meeting. Tourism Site will be discussed and Mr. Morehouse will present oil pricing.

**ADJOURNMENT** Motion to adjourn was made by Supervisor Main, seconded by Supervisor Anderson. Motion carried. Meeting was adjourned at 9:55 a.m.