



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**

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**MINUTES**

Infrastructure Committee  
February 20, 2008

**CALL TO ORDER** Chairman Carsten Endresen called the February 20, 2008, meeting of the Infrastructure Committee meeting to order at 9:00 a.m. at the Burnett County Government Center, Room 165.

**MEMBERS PRESENT** Chairman Carsten Endresen, Vice-Chairman Eldon Freese, Secretary Bert Lund, Jr., Supervisor Richard Anderson, Supervisor James Engelhart, Supervisor Clifford Larry Main and Supervisor Chris Sybers.

**NOTICE POSTED IN ACCORDANCE TO WIS. STAT 1984 OPEN MEETING LAW** Supervisor Endresen read Stat. 1984 Open Meeting Law Notice.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order made by Supervisor Main, seconded by Supervisor Sybers. Motion carried.

**APPROVAL OF MINUTES** Motion to approve the January 16, 2008 minutes of the Infrastructure Committee Meeting was made by Supervisor Lund, seconded by Supervisor Engelhart. Motion carried.

**HIGHWAY DEPARTMENT REPORT** Highway Commission Robert Morehouse presented the January 2008 report.

**COMMITTEE ATTENDANCE AT HIGHWAY MEETING AND CONVENTION DISCUSSION/ACTION** Mr. Morehouse noted the conferences are a valuable tool. The mandate is to budget for three individuals to attend and currently there are seven on the roster. There are two conferences per year and as it closer to conference time, the committee will make a recommendation on who will attend.

**2008 BRIDGE INSPECTION DISCUSSION/ACTION** Mr. Morehouse reported that CedarCorp is the contractor that does the current bridge inspections throughout Burnett County. Their price is \$102 per bridge. Motion to approve the current contract for bridge inspections through CedarCorp was made by Supervisor Main, seconded by Supervisor Lund. Motion carried.

**2008 STATE HIGHWAY PROJECT DISCUSSION** Mr. Morehouse stated that the Department of Transportation proposal is to build the 35/70 state highway in a round-about

configuration. This will allow room for emergency vehicles. Mr. Morehouse spoke with the right-away specialist noting there is a home for sale that would free up right-away space for this project. This would help with road expansion so current township road traffic near the airport would decrease. A preliminary design will be mailed to the committee on the road project scaled to be done in 2011.

**RFP OIL-ASPHALT-PAINTING** Mr. Morehouse reported that he would like to continue with this project. A motion to do the RFP Oil-Asphalt Painting was made by Supervisor Main, seconded by Supervisor Anderson. Motion carried.

**PATROL SUPERINTENDANT DISCUSSION/ACTION** Mr. Morehouse reported Jeff Scanlon has resigned the Patrol Superintendent's position that was posted Monday, February 18, 2008. The closing for this position is set for February 29, 2008. Another foreman has come back to light duty to fill the vacancy for now.

**REVIEW ADMINISTRATIVE CHARGES** Burnett County Highway Department works with local governments, and they charge 2% while the current charge for the state is 4%. Mr. Morehouse stated Burnett County allowed the Village of Grantsburg to use their federal aid funds and according to statute, the county was within their right to charge back for this. Grantsburg Village refuses to pay these charges. They are working with their legal council to see what their obligation is regarding this issue. A motion to do reaffirmation to send back the bill for The Village of Grantsburg to pay after Corporate Council reviews the county charges was made by Supervisor Main, seconded by Supervisor Lund. Motion carried.

**MAINTENANCE REPORT** Maintenance Supervisor Gary Fraught reported on the previous month's operations and projects. Chairman Endresen asked if there were any questions or comments on the Maintenance Department Summary Report. There were none.

**COUNTY NEEDS STUDY** County Administrator Candace Fitzgerald is looking into the needs to cut down request for price costs. This will remain a future agenda item.

**FORT FOLLE AVOINE BUILDING** The current lease with Fort Folle Avoine on the county owned building is set to expire in 2013. The lease agreement covers maintenance to the main building. Fort Folle Avoine, not Burnett County, owns the other buildings on site. Currently, there are misunderstandings in regards to who is responsible for upkeep to the building. The committee questioned if this is an Infrastructure Committee discussion. Chairman Endresen suggested that this issue be brought to the County Policy and Planning Committee. Discussion ensued.

**UPDATE ON INFORMATION TECHNOLOGY MOVE** Mr. Faught stated work was underway and expected the Information Technology office will be ready by mid or late March of 2008. The server room air conditioning will not be installed until May. This will be the final task in regards to the move.

**TOURISM BUILDING DISCUSSION** Supervisor Main and Chairman Endresen discussed the need to get a new complex constructed in the future for tourism. Burnett County currently contributes \$11,000.00 per year to operate the current system through the Siren Tourism Commission. Supervisor Main would like to attend the upcoming Tourism Budget Meeting to be held in March 2008. He will present his findings at next month's meeting.

**INFRASTRUCTURE COMMITTEE'S ROLE IN PUBLIC WORK PROJECT BIDDING PROCESS** Mr. Faught discussed the upcoming public works project. The cost will be over \$25,000.00. He asked the committee what the bid process should entail. The advertisement will run three weeks and has not been placed as of yet. Before any bidding process takes place, the committee needs to look at all aspects.

**AIRPORT REPORT** Airport Manager Jeremy Stickler reported on the past month's operations and projects. The committee accepted the report as read.

**HANGER LEASE UPDATE** Mr. Sickler reported that the hangar lease went to mediation and there was a revised lease developed from Corporate Council. Ms. Fitzgerald worked with him to make changes to the revised lease. The lease, as presented, will now be submitted to an outside attorney.

**RUNWAY EXPANSION UPDATE** Ms. Fitzgerald discussed the FAA audit that was done regarding the runway expansion. The area was designated originally for protected waterfowl at the Amsterdam Sloughs Wildlife Area. The area is approximately  $\frac{3}{4}$  of a mile in the air path. The funding is tied to the Pittman/Robertson funds. This area is a state sanctuary, but purchased with federal funds. The environmental study was done by the Department of Aviation. The expansion process has already taken 10 years for funding. All involved parties need to come to agreement how to proceed. Ms. Fitzgerald has spoken to Congressman Obey's office and they contacted the FAA that is how they got involved.

**FUTURE AGENDA ITEMS** Discussion on a new tourism building and location for that building and the Grantsburg Highway Shop facility be closed and relocated in Siren. If there are any items to add, the committee needs to notify Mr. Endresen. Next regularly scheduled monthly Infrastructure Committee meeting is scheduled for Wednesday, March 19, 2008, at 9:00 a.m. in Room 165.

**ADJOURNMENT** Motion to adjourn was made by Supervisor Main, seconded by Supervisor Anderson. Motion carried. Meeting was adjourned at 10:00 a.m.