



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

Infrastructure Committee

August 8, 2012

CALL TO ORDER Chairman Awe called the August 8, 2012, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 162 of the Burnett County Government Center.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Charles Awe, Dale Dresel, Emmett Bryne, Bert Lund, Jr. and Christopher Sybers (9:03 a.m.).

MEMBERS EXCUSED Jeremy Gronski.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Anderson, seconded by Supervisor Bryne. Motion carried, voice vote.

APPROVAL OF MINUTES OF JULY 18, 2012, MEETING Motion to approve the minutes of the July 18, 2012, Infrastructure Committee meeting was made by Supervisor Bryne, seconded by Supervisor Anderson. Motion carried, voice vote.

REVIEW AND VOTE ON AIRPORT BUDGET Airport Manager Jeremy Sickler presented the 2013 department operational and capital budgets and answered questions from the committee.

| <u>2013 Summary Budget Request</u> | <u>Revenues</u> | <u>Expenses</u> | <u>Net</u> |
|------------------------------------|-----------------|-----------------|---------------|
| Airport | \$104,902.00 | \$150,835.00 | (\$45,933.00) |

Motion to approve the 2013 Airport department budget as amended with an increase to account 101-21-46345 to \$106,000.00 and decrease to account 101-21-53511-50351-001 to \$84,000.00, was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

| <u>2013 Approved Budget Request</u> | <u>Revenues</u> | <u>Expenses</u> | <u>Net</u> |
|-------------------------------------|-----------------|-----------------|---------------|
| Airport | \$120,902.00 | \$149,835.00 | (\$28,933.00) |

| <u>2013 Summary Budget Request</u> | <u>Revenues</u> | <u>Expenses</u> | <u>Net</u> |
|------------------------------------|-----------------|-----------------|------------|
| Airport Capital Budget | \$11,000.00 | \$11,000.00 | \$0 |

Motion to approve the 2013 Airport Department capital budget request as presented was made by

Supervisor Dresel, seconded by Supervisor Bryne. Motion carried, voice vote.

REVIEW AND VOTE ON MAINTENANCE BUDGET Maintenance Supervisor Gary Faught presented the 2013 department budget and answered questions from the committee.

| <u>2013 Summary Budget Request</u> | <u>Revenues</u> | <u>Expenses</u> | <u>Net</u> |
|------------------------------------|-----------------|-----------------|----------------|
| Maintenance | \$672.00 | \$173,824.00 | (\$173,152.00) |

Motion to approve the 2013 Maintenance Department budget as presented was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

| <u>2013 Summary Budget Request</u> | <u>Revenues</u> | <u>Expenses</u> | <u>Net</u> |
|------------------------------------|-----------------|-----------------|----------------|
| Maintenance Capital Budget | \$0.00 | \$146,642.00 | (\$146,642.00) |

Motion to approve the 2013 Maintenance Department capital budget as prioritized was made by Supervisor Anderson, seconded by Supervisor Bryne.

| <u>Priority</u> | <u>Capital Outlay and Cost</u> |
|-----------------|--|
| High | Miscellaneous telephone equipment (digital door phone and two analog eight port circuit boards) \$620.00 |
| High | Remove pay phones and install Bell type toll restricted telephones for public use \$400.00 |
| High | Drop box for Treasurer and Clerk of Courts \$1,050.00 |
| High | Door pass card printer replacement \$3,000.00 |
| High | Shelving Systems and parts for Room 40 and Russ Road Warehouse \$16,320.00 |
| High | Replace SMDR PC for phone system \$1,200.00 |
| High | MacMat the main parking lot \$23,000.00 |
| High | Recondition nine jail showers \$29,997.00 |
| High | Replace three bathroom sinks in the Huber area \$2,400.00 |
| Medium | Elevator Soft Start System \$6,400.00 |
| Medium | Replace 13 flushometers throughout building \$2,275.00 |
| Medium | Re-key building door locks \$4,980.00 |
| Low | Carpet first floor west office areas \$5,000.00 |
| Low | Replace AC Unit #2 and AHU #2 evaporator plus refrigerant lines \$50,000.00 |

REVIEW AND VOTE ON HIGHWAY BUDGET Highway Commissioner Bob Morehouse and Office Manager Sheila Bristol presented the 2013 department budget and answered questions.

| <u>2013 Summary Budget Request</u> | <u>Revenues</u> | <u>Expenses</u> | <u>Net</u> |
|------------------------------------|-----------------|-----------------|------------------|
| Highway | \$4,130,577.00 | \$5,844,333.00 | (\$1,713,756.00) |

Mr. Morehouse reviewed the capital purchases which are included in the 2013 Highway Department budget. Motion to approve the 2013 Highway Department budget with an increase within 53111 Highway Administration to committee member mileage and committee member per diem amounts was made by Supervisor Dresel, seconded by Supervisor Anderson. Motion carried, voice vote. Details of the budget amendments were provided following the meeting. Committee member mileage will increase by \$500.00, committee member per diem will be increased by \$450.00 and FICA will increase by \$35.00. Ms. Bristol will make corresponding adjustments within 50311 Highway Administration so the budget request will remain as presented.

FUTURE AGENDA ITEMS Resolution on Highway Department Five-Year Plan.

NEXT MEETING DATE Mr. Morehouse has a conflict with the regular committee meeting day of the third Wednesday of the month and requested consideration of moving the meeting to the second Wednesday of the month. All supervisors present had no problem with this change. Chairman Awe will check with Supervisor Gronski. If he concurs, the next meeting will be Wednesday, September 12, 2012.

ADJOURN Motion to adjourn was made by Supervisor Anderson, seconded by Supervisor Bryne. Motion carried, voice vote. Chairman Awe adjourned the meeting at 11:00 a.m.