



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

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MINUTES

Infrastructure Committee

June 12, 2013

CALL TO ORDER Chairman Awe called the June 12, 2013, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Charles Awe, Dale Dresel, Jeremy Gronski, Rick Anderson, Christopher Sybers (9:12 a.m.), Bert Lund, Jr. and Emmett Byrne.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

APPROVAL OF MINUTES OF MAY 8, 2013, MEETING Motion to approve the minutes of the May 8, 2013, Infrastructure Committee meeting was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

REQUEST FROM TOWN OF RUSK FOR ATV ROUTE (CTH G, from CTH H to CTH A)(CTH A, FROM CTH G to ECL) The committee reviewed the recommendation from Sheriff Roland stating none of the routes are safe. Discussion ensued on the concerns of Sheriff Roland and Highway Commissioner Morehouse. Motion to deny the request (CTH A and CTH G) was made by Supervisor Lund, seconded by Supervisor Gronski. Motion carried, voice vote.

APPROVAL TO SELL HEALTH AND HUMAN SERVICES THERMOMETERS Public Health Supervisor Michelle Bailey presented information on a request to sell old thermometers to another county. Two will be going to the Burnett County Sheriff's Department and three will be offered for sale. Motion to approve the sale of three thermometers to another county was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

AIRPORT DEPARTMENT

Budget Report There were no questions on the submitted Year-To-Date Budget Summary Report.

Operational Report There were no questions on the submitted Operation Report. Mr. Sickler asked the committee for their thoughts on raising revenues using airport property. Examples of revenue makers are leasing the land to raise crops and solar panels for energy production.

Discussion ensued on possibilities and the committee agreed it was worth Mr. Sickler pursuing information to see if it would be beneficial to Burnett County. Mr. Sicker continues to work with the Bureau of Aeronautics on funding for acquisition of an airport storage building.

Project Reports There were no questions from the committee on the submitted project report.

2012 Annual Report Mr. Sicker reviewed his 2012 Annual Report noting highlights of the year including approximately \$10,000.00 under budget due to increased revenue.

Renew Airport Mechanic's Lease Mr. Sickler updated the committee on the current one year lease agreement with the onsite airplane mechanic. The changes from the current lease would be to raise the fee to \$100.00 per month and a give a 24 hour notice to the mechanic if the hangar needs to be used in a fashion that would allow any public viewing/access. Motion to approve the lease was made by Supervisor Anderson, seconded by Supervisor Sybers. Motion carried, voice vote.

Transfer of Truck to Land and Water Conservation Department Mr. Sickler informed the committee the Land and Water Conservation Department would like to have his old airport truck he will no longer need since acquiring a newer truck from the Forestry Department. Motion to approve the transfer of the truck was made by Supervisor Dresel, seconded by Supervisor Lund. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-To-Date Budget Summary Report.

Operational Report Maintenance Supervisor Gary Faught answered questions on the submitted operations report.

Project Reports The Russ Road storage building organization and re-shelving Room 40 projects are both underway. A plumbing issue is being worked on with the internal connections and lines for the outdoor sprinkler system. The costs are unknown at this time but Mr. Faught will keep the committee informed. Mr. Faught reported four beds have been removed from the jail as per instructions from the Department of Corrections to make legal the floor space regulations in the jail. Another five beds are due to be removed to complete the compliance. Discussion ensued on the change from four beds to nine beds being removed and the financial impact this could pose to the county with nine fewer beds available to house prisoners. Increased costs due to out of county prisoner housing would create a huge expense for the county. Motion for Mr. Faught to delay taking the other five beds out of the jail until Public Safety Committee weighs in on it was made by Supervisor Gronski, seconded by Supervisor Dresel. Motion carried, voice vote.

HIGHWAY DEPARTMENT

Budget Report There were no questions on the submitted Year-To-Date Budget Summary Report.

Operational Report Highway Commissioner Robert Morehouse reviewed the Operational Report and answered questions from the committee. Mr. Morehouse informed the committee there was culvert out one mile north of County Road F and a detour route had been established.

Projects Reports/Other Mr. Morehouse noted the county information on road damage from the 2011 wind storm has been updated and 70 to 75 percent of affected roads have been repaired.

Request to Fill Shop Foreman Position Created by Steve Washkuhn's Appointment Mr. Morehouse presented a request to fill the shop foreman position due to the promotion of Steve Washkuhn to Operations Manager. Motion to approve filling the position was made by Supervisor Dresel, seconded by Supervisor Byrne. Motion carried, voice vote.

Regional Committee/Commissioner Meeting Report Supervisor Byrne updated the committee on several issues discussed at the regional meeting including increasing the number of engineers in the state, possible vehicle registration and gas tax increases. Mr. Morehouse elaborated on the issues and answered committee questions.

2013 Summer Road School Report Supervisor Gronski reported on the 2013 Summer Road School Mr. Morehouse, Chairman Awe and he attended. Discussion ensued on the subject matter and questions from the committee were answered.

POLICY CHANGE FOR FILLING BUDGETED OPEN POSITIONS Chairman Awe reviewed the current policy manual information on refilling an open position in a department. Discussion ensued and it was the consensus of the committee the current policy manual needs to be reviewed and revised.

FUTURE AGENDA ITEMS Review Storage/Document Policy and Purchasing/Selling Policy.

NEXT MEETING DATE July 10, 2013.

ADJOURN Motion to adjourn the June 12, 2013, Infrastructure Committee meeting was made by Supervisor Lund, seconded by Supervisor Gronski. Motion carried, voice vote. Chairman Awe adjourned the meeting at 11:03 a.m.