



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center

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MINUTES

Infrastructure Committee

April 2, 2014

CALL TO ORDER Chairman Awe called the April 2, 2014, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Charles Awe, Emmett Byrne, Dale Dresel, Jeremy Gronski, Bert Lund, Jr. and Christopher Sybers.

MEMBER EXCUSED Richard Anderson.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Sybers. Motion carried, voice vote.

APPROVAL OF MINUTES OF FEBRUARY 12, 2014, MEETING Motion to approve the minutes of the February 12, 2014, Infrastructure Committee meeting was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-End and Year-To-Date Budget Summary reports.

Operational Report Maintenance Department Supervisor Gary Faught answered questions on the submitted Operations Report. Discussion ensued on the backup generator currently in use and possible upgrades to that unit.

Project Report Mr. Faught answered questions from the committee on the submitted Project Report.

HIGHWAY DEPARTMENT

Budget Report Highway Commissioner Bob Morehouse answered questions from the committee on the submitted Year-To-Date Budget Summary report.

Operational Report Mr. Morehouse reviewed the Operational Report and answered questions from the committee. Bids for equipment were opened on March 26, 2014. Mr. Morehouse will report on bid awards at the May 14, 2014, committee meeting.

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Project Report Mr. Morehouse reviewed the Open Project Status Report and updated the committee on the progress of ongoing projects.

Winter Maintenance Costs January-February 2014 Mr. Morehouse reported 63% of the maintenance budget has been expended to date. He anticipates 100% will be expended within the month. It is possible projects will need to be eliminated this summer to reserve maintenance funds for next winter.

AIRPORT DEPARTMENT

Budget Report Airport Manager Jeremy Sickler answered questions on the submitted Year-To-Date Budget Summary Report.

Operational Report Mr. Sickler answered questions on the Operational Report. Year-to-date fuel sales are down due to bad weather.

Project Report Mr. Sickler answered questions on the Project Report. Due to current entitlement commitments, funds for the purchase of snow removal equipment will not be available until 2016 unless priorities are shifted in the Six-Year Airport Development Plan. Bureau of Aeronautics (BOA) and Federal Aviation Administration (FAA) engineers will be determining which trees are runway obstructions and must be removed as a part of the cost of the new fuel system.

Review Bureau of Aeronautics (BOA) Six-Year Development Plan Discussion ensued on the June 6, 2013, BOA report of upcoming projects and project priorities. Mr. Sickler reviewed the different funding mechanisms referenced in the report. Discussion ensued on projects which the county can do on its own, i.e., purchase of snow removal equipment, mowing equipment and seal coating, and projects which are out of the county's control, i.e., roundabout-related projects. County Administrator Nate Ehalt and Mr. Sickler will be meeting with the BOA on April 15, 2014, to review the current report and suggest new priorities based on the committee's discussion.

ADMINISTRATOR INFRASTRUCTURE UPDATES Mr. Ehalt updated the committee on the possible consolidation of the highway and forestry shops. Both departments are assessing their space needs. Mr. Ehalt is working on a request for proposals (RFP) for a study to determine the efficiencies of warm storage for vehicles and equipment. Mr. Ehalt is also reviewing capital and vehicle financing and looking at ways for departments to depreciate these purchases. Transition from the current financing process to a new one would require a new policy. Mr. Ehalt is having conversations with supervisors and managers about managing government center facilities.

FUTURE AGENDA ITEMS Six-year airport plan update.

NEXT MEETING DATE May 14, 2014.

ADJOURN Motion to adjourn was made by Supervisor Gronski, seconded by Supervisor Sybers. Chairman Awe adjourned the meeting at 10:59 a.m.