



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

Infrastructure Committee
October 8, 2014

MEMBERS PRESENT Charles Awe, Emmett Byrne, Dale Dresel, Jeremy Gronski, Bert Lund, Jr. and Christopher Sybers.

MEMBER EXCUSED Richard Anderson.

CALL TO ORDER Chairman Awe called the October 8, 2014, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center, Siren, Wisconsin.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order with the stipulation we address item six at the convenience of North Memorial when they arrive was made by Supervisor Gronski, seconded by Supervisor Byrne. Motion carried, voice vote.

APPROVAL OF MINUTES OF SEPTEMBER 10, 2014, MEETING Motion to approve the minutes of the September 10, 2014, meeting was made by Supervisor Sybers, seconded by Supervisor Dresel. Motion carried, voice vote.

HIGHWAY SHOP/FORESTRY DISCUSSION/REQUEST FOR PROPOSALS

Administrator Ehalt reviewed background information for the development of a new or remodeled Highway/Forestry facility, request for proposals (RFP) and whether the proposal should include the cost of the project or a not to exceed amount. The project did not move forward in the past due to projected costs of \$4-\$8 million to construct a 65,000 square foot facility. If we don't start to address the capital needs in the county, we will be in a real mess in 20 years. The 2015 budget includes hiring a financial consultant to help pull together the county's existing debt as well as the actual tax impact for infrastructure projects, what the county can afford to do and helping to develop current and proposed debt schedules and future assumptions. Highway Commissioner Bob Morehouse provided project and cost information received from 19 counties for similar type facilities. The committee consensus was there is a need for a new shop. The committee discussed the proposed RFP and recommended changes. The cost of the RFP is already included in the 2014 budget. Motion to proceed with the RFP was made by Supervisor Gronski, seconded by Supervisor Dresel. Motion carried, voice vote.

BURNETT COUNTY/NORTH MEMORIAL AMBULANCE BUILDING LEASE

Administrator Ehalt provided information on North Memorial's request to lease a hangar and the county's purchase of Building 22 for airport storage and shop maintenance. Building 22 was purchased by the county in 2013 with partial reimbursement of \$92,419.77 expected to be received in 2015 from the Wisconsin Bureau of Aeronautics. The county's hands are tied as to the use of the building if reimbursement from the state is received. If the lease moves forward with North Memorial, the county will request reimbursement from the state be delayed until 2016. If not used for this airport project, these monies are available for another airport project. North Memorial will make an initial capital investment into the building to make it suitable for their needs and the monthly rent of \$1,400.00 will be waived for 22 months to allow North Memorial to recapture their capital expense. Director Patrick Coyne and Manager Dan Johnson of North Memorial presented their request to the committee. North Memorial Air Care currently has five bases and is looking to expand with the addition of an air ambulance station at the airport. The committee felt this service would benefit the people in our area, reviewed and recommended changes to the two-year lease agreement to begin October 16, 2014. Motion to recommend the lease agreement with the recommended changes to the Administration Committee was made by Supervisor Dresel, seconded by Supervisor Byrne. Motion carried, voice vote.

AIRPORT DEPARTMENT

Budget Report Airport Manager Jeremy Sickler answered questions on the submitted Year-To-Date Budget Summary Report.

Operational Report Mr. Sickler gave an Operational Report and answered questions from the committee.

Project Reports Mr. Sickler submitted a Project Report and asked the committee if the county wants to allow private hangar owners to sublease their hangars since the current lease is silent on this issue. The committee consensus was for Mr. Sickler to consult with legal counsel on either amending the lease or using other options and bringing the information back to the committee.

Hangar Lease Amendments Mr. Sickler presented Cameron Smith's request to install baseboard water heat to county Hangar 1 with no cost to the county. The only modification to the building itself will be a hole through the steel wall and insulation. The system is easily removed. Motion to allow as long as he conforms to all of the requirements that are needed and the airport manager agrees was made by Supervisor Dresel, seconded by Supervisor Gronski. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-End and Year-To-Date Budget Summary reports.

Operational Report There were no questions on the submitted Operational Report.

Project Reports There were no questions on the submitted Project Report.

HIGHWAY DEPARTMENT

Budget Report Highway Commissioner Bob Morehouse submitted a Year-To-Date Budget Summary report.

Operational Report Mr. Morehouse reviewed the current operations and answered questions from the committee.

Burnett County Infrastructure Committee
October 8, 2014

Project Reports Mr. Morehouse reviewed the Open Project Status Report and updated the committee on the progress of ongoing projects.

MOTION TO GO INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES 19.85(1)(C) TO CONSIDER THE REQUEST OF A HIGHWAY DEPARTMENT EMPLOYEE Motion go into closed session pursuant to Wisconsin Statutes 19.85(1)(c) to consider the request of a Highway Department employee was made by Supervisor Lund, seconded by Supervisor Byrne. Roll call vote: Supervisor Gronski, yes; Supervisor Sybers, yes; Supervisor Byrne, yes; Supervisor Dresel, yes; Supervisor Anderson, excused; Supervisor Lund, yes; Chairman Awe, yes. Motion carried, roll call vote: 6 yes and 1 excused. Closed session began at 11:31 a.m.

MOTION TO RECONVENE TO OPEN SESSION Motion to reconvene to open session was made by Supervisor Gronski, seconded by Supervisor Byrne. Motion carried, voice vote. Open session began at 11:40 a.m.

ANY ACTION DEEMED NECESSARY FROM CLOSED SESSION DISCUSSION Motion to approve Highway Commissioner Bob Morehouse's recommendation to grant a leave of absence for 90 days to Lonnie Pearson was made by Supervisor Gronski, seconded by Supervisor Dresel. Motion carried, voice vote.

FUTURE AGENDA ITEMS None.

NEXT MEETING DATE November 19, 2014.

ADJOURN Motion to adjourn was made by Supervisor Gronski, seconded by Supervisor Sybers. Motion carried, voice vote. Chairman Awe adjourned the meeting at 11:43 a.m.