



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center
January 21, 2009

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MINUTES

CALL TO ORDER Chairman Carsten Endresen called the January 21, 2009, meeting of the Infrastructure Committee to order at 9:00 a.m. at the Burnett County Highway Department Building, 8150 State Road 70.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Carsten Endresen, Charles Awe, Harry Patneau, Christopher Sybers, Eldon Freese and Bert Lund, Jr.

MEMBERS EXCUSED Richard Anderson.

ALSO PRESENT Candace Fitzgerald, Donald Chell and Danny Carlson.

PUBLIC COMMENTS Supervisor Chell requested permission to speak on agenda item 17.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Freese. Motion carried.

APPROVAL OF MINUTES OF DECEMBER 17, 2008, MEETING Motion to approve the December 17, 2008, minutes was made by Supervisor Freese, seconded by Supervisor Awe. Motion carried.

LAND ACQUISITION – MARK GRACZYKOWSKI, MSI, INC. MSI, Inc. consultant Mark Graczykowski facilitated a telephone conference with Wisconsin Board of Aeronautics (WBOA) staff concerning the proposed reconstruction and extension of the airport runway and possible acquisition of land within the expanded runway protection zone. Progress on the reconstruction and extension of the runway was reviewed along with related maps detailing the runway protection zone. The Memorandum of Understanding with the Department of Natural Resources is being worked on and a timetable for the project includes bid opening April 23, 2009, with construction to begin June 1, 2009. Mr. Graczykowski reviewed the approach requirements of the runway extension and the need for an expanded runway protection zone. WBOA is recommending acquisition of land parcels within the runway protection zone rather than obtaining easements as easements do not adequately ensure approach safety or avoid potential land use conflicts. Existing easements within the current runway protection zone have not been enforced adequately. Supervisor Sybers expressed concern about the cost of acquisition of these parcels as well as the economic development impact of acquiring property on the busiest

highway in the county. WBOA staff reviewed the options for funding acquisition of these parcels and noted the Federal Aviation Authority (FAA) strongly urges acquisition of parcels within runway protection zone. Most favorable for Burnett County is a WBOA Land Loan. The Land Loan program is designed to help project sponsors such as Burnett County with unplanned land acquisition. Most of the project sponsor's costs are eligible for federal reimbursement. WBOA would take care of acquisition negotiations on behalf of the county. Discussion included WBOA staff presenting this information at the February 13, 2009, Policy Planning Meeting. Additional discussion included the roundabout proposed for the intersection of State Roads 35 and 70 and its location within the runway approach zone. The lighting proposed by the Department of Transportation is too high and the WBOA recommends relocating the roundabout outside of the runway protection zone. Moving the roundabout could be facilitated by acquisition of land within the runway protection zone. A motion to recommend presenting this discussion to the Policy Planning Committee was made by Supervisor Sybers, seconded by Supervisor Lund. Discussion included possible income on timber sales from acquired land and possible development of a park and ride lot. Motion carried.

MAINTENANCE DEPARTMENT REPORT Maintenance Department Supervisor Gary Faught reviewed the monthly department report and updated the committee on the Aging Disability Resource Center (ADRC). Office relocations will continue despite the postponement of the ADRC opening. Carpet installation is scheduled for next week. Mr. Faught reported the needs study has been delayed due to difficulty scheduling the visit by Apex Engineering. Negotiations with Johnson Controls concerning replacement of the Government Center environmental system will begin soon. Supervisor Freese asked about county liability for pedestrians injured by vehicle traffic in the county parking lot. Discussion included the possible need for signage at the crosswalk from the main parking lot to the auxiliary lot and the misuse of the exit from the employee parking lot as an entrance.

HANDICAP PARKING DISCUSSION Supervisor Freese reviewed the current handicap restroom and parking facilities in the Government Center and noted the difficulties individuals in wheelchairs have entering the building. Mr. Faught stated handicap access to the building is part of the needs study. Decisions about changing the location of handicap parking and entrances will wait until the study has been completed.

REVIEW/APPROVE ADDITIONAL SEATING REQUIREMENTS FOR COUNTY BOARD ROOM Mr. Faught reviewed two options for seating youth members at County Board Meetings. Both options include custom built modular furniture that can be moved. A motion to approve option #2 for \$604.00 pending availability of funds was made by Supervisor Freese, seconded by Supervisor Patneade. County Administrator Candace Fitzgerald will check on funds availability. Motion carried.

AIRPORT DEPARTMENT REPORT The Airport monthly report submitted by Airport Manager Jeremy Sickler was accepted by the committee.

HIGHWAY DEPARTMENT REPORT The Highway Department report submitted by Highway Commissioner Robert Morehouse was accepted by the committee.

OPEN PROJECT STATUS REPORT The Highway Department Open Project Report submitted by Mr. Morehouse was accepted by the committee.

TRUCK CHASSIS PRICE RESULTS Mr. Morehouse reviewed the bids received for the purchase of one single axle truck and one tandem-axle truck. Bid was awarded to the lowest bidder, Riverstate Truck, for two Freightliner trucks. An extended warranty was negotiated for \$1,200.00.

REQUEST TO ADVERTISE FOR BOX, HYDRAULICS AND PLOW EQUIPMENT FOR TWO TRUCK CHASSIS A motion to approve advertising for the purchase of a box, hydraulics and plow equipment for the two trucks just purchased was by Supervisor Sybers, seconded by Supervisor Patneade. Motion carried.

NR40 UPDATE AND HELP FROM DNR & DEFENDERS OF WILDLIFE VOLUNTEER CORPS Mr. Morehouse updated the committee on NR40, the Department of Natural Resource's proposed Invasive Plant regulation. Mr. Morehouse spoke about possible formation of a partnership with Wildlife Volunteer Corps for the identification, survey and mapping of invasive species in Burnett County. Townships need to be informed of the new proposed regulations as there are significant penalties for violation. Mr. Morehouse will keep the committee updated and will speak on the issue at an upcoming meeting of the Burnett County chapter of the Wisconsin Towns Association.

2008 WINTER MAINTENANCE COSTS Mr. Morehouse updated the committee on winter maintenance costs. Costs in December 2008 were very high due to weekend overtime. Supervisor Lund inquired about the proposed partnership between the states of Minnesota and Wisconsin for the purchase of salt. Mr. Morehouse felt this would be beneficial.

SNOWMOBILE CLUB LAND USAGE Burnett County Snowtrails Association representative Danny Carlson reviewed plans to extend a snowmobile trail through county property leased to Kevin Knauber in the Trade Lake area. There is a gravel pit on the south side of this property. Because of liability concerns, a berm must be constructed and a fence installed to prevent entry to the gravel pit. Mr. Morehouse said the work can be completed before fall 2009. The existing lease may require an addendum. A motion to permit Mr. Morehouse and Mr. Carlson to work out details of the trail extension was made by Supervisor Patneade, seconded by Supervisor Sybers. Any changes to the lease would be brought to the Administration Committee. Motion carried.

FUTURE AGENDA ITEMS None.

NEXT MEETING DATE - FEBRUARY 18, 2009

ADJOURN Motion to adjourn was made by Supervisor Sybers, seconded by Supervisor Lund. Motion carried. Chairman Endresen adjourned the meeting at 11:19 a.m.