



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

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MINUTES

Infrastructure Committee

April 8, 2015

MEMBERS PRESENT Charles Awe, Emmett Byrne, Dale Dresel, Bert Lund, Jr., Jeremy Gronski, Richard Anderson and Christopher Sybers.

CALL TO ORDER Chairman Awe called the April 8, 2015, meeting of the Infrastructure Committee to order at 9:30 a.m. in Room 165 of the Burnett County Government Center, Siren, Wisconsin.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS One of the owners of the Cabaret restaurant in Webb Lake, Wisconsin was present to inquire about the process of having a culvert on County Road H repaired. Chairman Awe referred him to Highway Commissioner Bob Morehouse.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

APPROVAL OF MINUTES OF MARCH 11, 2015, MEETING Motion to approve the minutes of the March 11, 2015, meeting was made by Supervisor Dresel, seconded by Supervisor Lund. Motion carried, voice vote.

HIGHWAY/FORESTRY SHOP UPDATE BY KUENY ARCHITECTS, LLC County Administrator Nate Ehalt reviewed the background of the Highway/Forestry shop project and the study being conducted by Kueny Architects, LLC. John Wallencamp of Kueny Architects, LLC was present to update the committee and answer questions on their analysis thus far. Following the presentation, discussion ensued on methods to educate county supervisors and residents on the need for the Highway/Forestry shop. Mr. Ehalt reminded committee members the work team consisting of Supervisor Gronski, Forestry and Parks Administrator Jason Nichols, Mr. Morehouse and himself were available for additional information and discussion.

Supervisor Lund was excused at 10:55 a.m.

AIRPORT DEPARTMENT

Budget Report There were no questions on the submitted Year-To-Date Budget Summary Report.

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Operational Report Airport Manager Jeremy Sickler gave an Operational Report and answered questions from the committee. Noting low jet fuel sales last month, Mr. Sickler updated the committee on complaints made by a few hangar owners about fuel spillage and blocking of the taxi lane by the North Memorial Airlift helicopter. North Memorial has addressed the complaints but may be choosing to refuel elsewhere in order to avoid further controversy. Mr. Sickler and Mr. Ehalt have drafted a letter to hangar owners reminding them of the benefits of North Memorial Airlift service for Burnett County and surrounding areas. Discussion ensued on other means of defusing this situation. Mr. Sickler reported on meeting with the Wisconsin Bureau of Aeronautics (BOA) which he, Mr. Ehalt and Supervisor Byrne attended to discuss the six-year airport plan. Upcoming airport projects include construction of the roundabout, possible reimbursement for the purchase of Building 22 and removal of approach obstructions (tree removal) will absorb most of the entitlement funding. Additional discretionary funding for obstruction removal may be available as this is a priority of the BOA. Burnett County has easements on some of the property from which trees will be removed, but not all. Litigation is possible. Discussion ensued on Grantsburg Airport entitlement funds. Several committee members suggested approaching the Village of Grantsburg about these funds. Mr. Ehalt requested this be an agenda item at a future meeting. Mr. Sickler noted night-time Global Positioning System (GPS) approaches are currently not legal due to approach obstructions.

Project Reports Mr. Sickler submitted a Project Report and answered questions from the committee. No word has been received from the time trial organizers.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-End and Year-To-Date Budget Summary reports.

Operational Report Maintenance Department Supervisor Gary Faught answered questions on the submitted Operational Report.

Project Reports There were no questions on the submitted Project Report.

Discussion Regarding Sanitary Sewer System Supervisor Dresel reported on his meeting with Mr. Faught and Mr. Ehalt about tying into the Siren sewer system after the line has been brought up State Road 35 as part of the construction of the roundabout. Their recommendation is to do nothing more than what has already been contracted as the Government Center building currently has plenty of capacity. Water usage has dropped because of the downsized jail and there are two usable drain fields.

HIGHWAY DEPARTMENT

Budget Report Mr. Morehouse submitted a Year-To-Date Budget Summary report.

Operational Report There were no questions from the committee on the submitted Highway Operations Report.

Project Report There were no questions from the committee on the submitted Highway Project Report. Not all listed.

Results of RFP for Backhoe and Excavator As reported at the March 11, 2015, meeting, Nortrax was awarded the bids for a 2015 John Deere 410K loader/backhoe at \$89,547.50 with a \$30,000.00 trade-in and a 2015 Hitachi ZX210 excavator at \$180,000.00 with \$30,000.00 trade-in. The Request for Price opening was held on February 10, 2015, at the highway shop.

Capital Equipment Savings – Purchase Skid Steer Snow Blower Mr. Morehouse reviewed his request for a capital purchase of a snow blower attachment for a Bobcat skid steer in the amount of \$5,884.90. Motion to approve the purchase was made by Supervisor Sybers, seconded by Supervisor Byrne. Motion carried, voice vote.

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Summer Road School – June 8-10, 2015 Supervisor Sybers expressed interest in attending Summer Road School.

UPDATE ON PREVENTATIVE MAINTENANCE FOR CAPITAL ASSETS Chairman Awe reviewed the committee's discussion at the March 11, 2015, meeting concerning the development of a maintenance policy for county assets valued over \$5,000.00. A draft policy and activity spreadsheet has been developed for discussion. Discussion ensued on roles and responsibilities of department heads, county administrator and committee. No action was taken.

FUTURE AGENDA ITEMS Time trials at airport.

NEXT MEETING DATE May 13, 2015, at 9:30 a.m.

ADJOURN Chairman Awe adjourned the meeting at 11:50 a.m.