



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**  
Burnett County Government Center

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## **MINUTES**

Infrastructure Committee

May 11, 2016

**MEMBERS PRESENT** Richard Anderson, Charles Awe, Jeremy Gronski, Bert Lund, Jr., Christopher Sybers, Dale Dresel and Emmett Byrne.

**CALL TO ORDER** Chairman Awe called the May 11, 2016, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Highway Department, Siren, Wisconsin.

### **NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**ELECTION OF CHAIR, VICE-CHAIR AND SECRETARY** County Board Chairman Taylor opened the nominations for Chair of the Infrastructure Committee. Supervisor Gronski was nominated for Chair by Supervisor Awe. Being there were no other nominations, a motion to close nominations and cast a unanimous ballot for Supervisor Gronski was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Taylor turned the election over to Supervisor Gronski. Chairman Gronski opened the nominations for Vice-Chair. Supervisor Anderson was nominated for Vice-Chair by Supervisor Byrne. Supervisor Sybers was nominated for Vice-Chair by Supervisor Awe. Supervisor Anderson withdrew his name and made a motion to close nominations and cast a unanimous ballot for Supervisor Sybers. Supervisor Awe seconded the motion which carried, voice vote. Chairman Gronski opened the nominations for Secretary. Supervisor Awe was nominated for Secretary by Supervisor Lund. Being there were no other nominations, a motion to close nominations and cast a unanimous ballot for Supervisor Awe was made by Supervisor Byrne, seconded by Supervisor Dresel. Motion carried, voice vote.

**PUBLIC COMMENTS** None.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Dresel. Motion carried, voice vote.

**APPROVAL OF MINUTES OF APRIL 13, 2016, MEETING** Motion to approve the minutes of the April 13, 2016, meeting was made by Supervisor Lund, seconded by Supervisor Dresel. Motion carried, voice vote.

**UPDATE ON HIGHWAY/FORESTRY FACILITY** Highway Commissioner Michael Hoefs noted the groundbreaking ceremony was scheduled to begin at the conclusion of the meeting. The first areas of the highway building scheduled for demolition have been prepared and will be

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ready for construction to begin soon. Preconstruction meetings with the contractors, design team and subcontractors are scheduled for later today.

#### **AIRPORT DEPARTMENT**

**Budget Report** There were no questions on the submitted Budget Performance Report.

**Operational Report** County Administrator Nathan Ehalt answered committee questions on the Operation Report. Mr. Ehalt reported he met with the Wisconsin Department of Transportation (DOT) concerning the ponds near the State Road 35/70 roundabout and proposals to drain them. The DOT will be responsible for the extra expenses incurred.

**Project Report** Mr. Ehalt stated savings resulting from reduced airport employee costs will be put towards airport construction projects. The six-year airport plan will be discussed with the Bureau of Aeronautics later this year. Mr. Ehalt is managing fuel prices to be more competitive and fuel sales appear to be on the rise. Chairman Gronski reported on the Airport Managers Conference he and Airport Attendant Chuck Schultz attended in Oshkosh, Wisconsin.

#### **MAINTENANCE DEPARTMENT**

**Budget Report** There were no questions on the submitted Year-To-Date Budget Summary Report.

**Operational Report** There were no questions on the submitted Operational Report.

**Project Report** Maintenance Department Supervisor Gary Faught updated the committee on the basement air conditioning unit #5 replacement project. The original fan coil in the unit was modified when it was installed and now needs to be replaced. This is an unforeseen expense and will require \$4,131.00 additional funds.

**Line Item Transfer – Additional Funds for the North Air Conditioning Unit Project** Motion to approve a line item transfer from the Capital Improvement Fund to line item 32101-12-51600-50813 in the amount of \$4,131.00 to replace the fan coil in air conditioning unit #5 was made by Supervisor Byrne, seconded by Supervisor Awe. Motion carried, voice vote.

#### **HIGHWAY DEPARTMENT**

**Budget Report** Mr. Hoefs submitted a Year-To-Date Budget Summary Report and distributed a 2015 Analysis of Highway Funds Report with corrected dates. The committee requested more information on the negative numbers shown on the Special Projects and Road Construction-CTHS lines of the 2015 Analysis of Highway Funds Report.

**Operational Report** Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Operational Report. Referring to the Snap on Tools diagnostic equipment that was discussed at the April 13, 2016, meeting, Mr. Hoefs provided the committee with the answers to the questions they had raised and noted Mr. Ehalt has approved the purchase of the diagnostic equipment.

**Project Report** Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Project Report. Burnett County will receive approximately \$200,000.00 discretionary state funds which will be used to crack seal State Road 70 from the St. Croix River east to Siren and State Road 35 south from Siren to Polk County.

**Decision on Asphalt Paving Bids** Mr. Hoefs reported he and Mr. Ehalt reviewed the two asphalt paving bids received last month with Corporation Counsel David Grindell. Both bids were judged to be responsible bids and could be considered. However, as the original bid request did not specify hauling be included in the bid, both bids could be rejected and bidders asked to re-bid with hauling included. Discussion ensued on the pros and cons of this action. Motion to reissue the bid request and ask bidders to include hauling in their bids was made by Supervisor Dresel,

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seconded by Supervisor Lund. The results of the voice vote were unclear. Motion carried, four to two, show of hands.

**FUTURE AGENDA ITEMS**

**NEXT MEETING DATE** June 8, 2016

**ADJOURN** Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Dresel. Motion carried, voice vote. Chairman Awe adjourned the meeting at 10:49 a.m.