



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

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MINUTES

Infrastructure Committee

June 15, 2016

MEMBERS PRESENT Charles Awe, Jeremy Gronski, Bert Lund, Jr., Christopher Sybers and Dale Dresel.

MEMBERS EXCUSED Rick Anderson and Emmett Byrne.

CALL TO ORDER Chairman Gronski called the June 15, 2016, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Government Center, Room 165.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Dresel. Motion carried, voice vote.

APPROVAL OF MINUTES OF MAY 11, 2016, MEETING Motion to approve the minutes of the May 11, 2016, meeting was made by Supervisor Lund, seconded by Supervisor Dresel. Motion carried, voice vote.

UPDATE ON HIGHWAY/FORESTRY FACILITY Highway Commissioner Michael Hoefs noted the demolition was underway which is phase I and is nearly complete. The project is currently two and a half weeks behind schedule due to a few delays.

AIRPORT DEPARTMENT

Budget Report There were no questions on the submitted Budget Performance Report.

Operational Report Fuel prices were slightly increased and the fuel sales are significantly up.

Project Report No updates on any current projects.

Time Trials The time trials held May 14, 2016, at the airport was a successful event with no major issues reported. The next scheduled time trial event will be held this fall.

Papi Update Funding was obtained to fix some necessary wiring on the runways. All of the wiring on runway 2-3 is cable buried in the ground. The rest of the wiring is in tubing. The buried cable needs to be replaced and put into the same wiring project which will result in an overall money savings. When the re-pavement project identified for 2017 is complete there will be all new runway wiring and that should take care of any lighting problems. A runway inspection will be done in June and then we will have a better idea as to the extent of the needs.

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Gopher Issue The gopher issue is pretty much taken care of. Between the coyotes and trapping, things are under control.

Burnett County Airport Advisory Group was formed in 2010. The group is used for multipurpose; to better communicate the needs of the airport between hangar owners, the public and the county.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-To-Date Budget Summary Report.

Operational Report There were no questions on the submitted Operational Report. Mr. Faught reported the pond lift station has been completed and lock mechanism repairs done in the jail. Problems with the UPS system associated with the 911 system linked with the phone system was taken care of. We are looking at a replacement for the system and including it in the 2017 budget. Larmars evaluated the door system in the court area and that project should be happening in July.

Project Report Maintenance Department Supervisor Gary Faught updated the committee on Working with Jeff Scanlon at the highway about using the poly and doing the crack sealing in the parking lot. They will be the back parking lot and the horseshoe drive in front of the government center.

Facility Service Agreement Contract Bid Approval/Award Jamar and Johnson Controls have submitted proposals for servicing the government center. Still working on fine tuning our requests and will be having them make a presentation in July and will make a decision then. Plan service agreement ends June 30, 2016. We are looking at the long range replacements of some of our critical units for the building and how can these companies assist us with both our service needs and capital expense needs.

Government Center Interior Remodel Administrator Ehalt presented information on a proposed interior remodel plan. Funding and approval was originally done in 2012. This plan has several intents which are to locate similar departments which work closely together in the same area and to expand storage space. The original plan was to bring the Zoning and Land Use offices together. We are at the point to move on this starting this fall and into 2017. We currently have 75,000.00 in funds that have been carried over since the project was approved in 2012. We are also looking at consolidation of staff and equipment over the next years as retirements happen. Mr. Ehalt distributed a plan to view for discussion showing how the space could be utilized and outlines square footage and equipment use. If we don't move forward with this project, we should look at how we might like to utilize the carryover funds that have been set aside for this project. Motion by Supervisor Dresel to move forward, seconded by Supervisor Awe. Motion carried, voice vote. There is no final estimate of cost at this point. Addition information and cost estimates will be brought back to committee.

HIGHWAY DEPARTMENT

Budget Report Mr. Hoefs submitted a Year-To-Date Budget Summary Report and distributed a 2015 Analysis of Highway Funds Report. The addition amount of \$73,948.00 from the County Road H north project over budget cost has been carried on the books for a couple years. Mr. Hoefs suggests we take care of that and balance the books from that project cost. Administrator Ehalt will address the issue and take care of the adjustment.

Operational Report Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Operational Report. A discussion took place with the Department of Transportation on their plan for a new salt shed in Danbury. The old shed will be demolished and

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a new one built. This will eliminate the need for highway trucks to have to go back to the main facility to reload. All costs will be barred by the state unless we expand on their plan to cover any additional costs. More information will be brought back to committee next month.

Project Report Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Project Report. Mr. Hoefs summarized the information that was in the pack to do with traffic counts around the county and explained what the categories and numbers meant. He traveled for several days and looked at every county road and rated them. The worst is County Road Z, C and south H. County Road A in Anderson is still gravel and County Road D is getting bad. The roads needing immediate attention will be addressed in the next two years and he is hopeful the county will be at the point then to maintain as necessary

Decision on Asphalt Paving Bid Mr. Hoefs reported Monarch Paving and Taylor Paving submitted bids for 2016 projects. Motion to accept the bid from Taylor Paving was made by Supervisor Sybers, seconded by Supervisor Awe. Motion carried, voice vote. A complete cost analysis of the rebid for asphalt paving for 2016 can be viewed in the Office of the County Clerk.

ATV Request – Town of Webb Lake A request was presented for an ATV route proposed on County Road H from North Bear Lake Road to the Main Store in the Town of Webb Lake. Discussion ensued on traffic counts, any safety concerns and speed limits in that area. Mr. Hoefs and the Sheriff's Department approve the request. Motion to approve the ATV route request on County Road H starting at North Bear Lake Road to the Main Store in the Town of Webb Lake was made by Supervisor Dresel, seconded by Supervisor Lund. Motion carried, voice vote. The request will now go to the full county board for approval.

ATV Request – Town of Jackson Mr. Hoefs presented the request on County Road C from County Road A north to the Jackson Town Hall. Both he and the Sheriff's Department think it is a safe route. Discussion took place on the policy for approving ATV requests and if there were any other options for the route pursued. Motion to approve the application for .8 miles of the request was made by Supervisor Dresel seconded by Supervisor Lund. Motion failed, voice vote. It was suggested to have the town bring the request back after other options were pursued.

COMMITTEE GOALS AND OBJECTIVES DISCUSSION Address the BCAAG with discussion and maintenance of government buildings as a whole,

FUTURE AGENDA ITEMS Funding/Per Diem possibility for Airport Advisory Group.

NEXT MEETING DATE July 13, 2016.

ADJOURN Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Dresel. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 11:23 a.m.