



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

Infrastructure Committee

February 8, 2017

MEMBERS PRESENT Charles Awe, Emmet Byrne, Jeremy Gronski, and Bert Lund, Jr.

MEMBERS EXCUSED Richard Anderson and Christopher Sybers.

VACANCY One.

CALL TO ORDER Chairman Gronski called the February 8, 2017, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Government Center, Room 165.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS No public comments were heard.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

APPROVAL OF MINUTES OF JANUARY 11, 2017, MEETING Motion to approve the minutes of the January 11, 2017, meeting was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

UPDATE ON HIGHWAY/FORESTRY FACILITY Highway Commissioner Michael Hoefs updated the committee on the progress of the Highway/Forestry facility project and provided dates on various aspects of the move to the new facility.

DISCUSSION ON DEDICATION PLAQUE Chairman Gronski reviewed discussions he, County Board Chair Don Taylor and County Administrator Nate Ehalt have had about options for recognizing the late Supervisor Dresel's involvement in the construction industry and his years of service as an elected official. Committee consensus was that recognition somewhere in the new county highway facility was appropriate. Motion to move forward with recognition of Supervisor Dresel in the new county highway facility was made by Supervisor Lund, seconded by Supervisor Awe. Motion carried, voice vote.

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RESOLUTION – DALE DRESEL RECOGNITION Motion to approve Resolution – Dale Dresel Recognition as written was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

AIRPORT DEPARTMENT

Budget Report There were no questions on the submitted Budget Performance Report.

Operational Report There was no report. Highway Commissioner Mike Hoefs noted the troublesome fuel pump at the airport will be addressed as part of the county highway fuel system bid. Discussion ensued on fleet management and the fuel system.

Project Report There was no report.

Bureau of Aeronautics (BOA) Annual Meeting The BOA annual meeting will be held on March 29, 2017. Chairman Gronski will attend, along with Nate Ehalt and Chuck Schultz.

Airport Management Discussion Chairman Gronski reviewed the new management style at the airport and asked for committee comment on how it is working. Chairman Gronski noted that Airport Operations Supervisor Chuck Schultz is taking on more responsibility as he becomes more knowledgeable. Forestry and Parks Administrator Jason Nichols reminded the committee that after his department moves into the new facility there will be no staff remaining at the airport to do basic clerical work or to answer questions from the public when Mr. Schultz is not on site.

Hangar Transfer to Jan Berghoff from Bob Pearson Mr. Schultz reported Bob Pearson has sold his hangar to another hangar owner, Jan Berghoff. The hangar will be rented to another airplane owner.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-End and Year-To-Date Budget Summary Reports.

Operational Report Maintenance Department Supervisor Gary Faught reviewed the submitted Operational Report and answered committee questions. Discussion ensued on the frequency of repairs needed in the jail and whether there are repercussions for vandalism.

Project Report Mr. Faught updated the committee on current projects and answered questions from the committee.

Masonry Joint Control Proposal Mr. Faught reviewed the proposal from Advanced Masonry Restoration for repair of the masonry control joints on the exterior of the building. Motion to accept the Advanced Masonry Restoration bid of \$22,350.00 and to recommend to the Administration committee to allocate up to \$25,000.00 to cover possible contingencies was made by Supervisor Awe, seconded by Supervisor Byrne. Tuck pointing will be assessed at a later time and budgeted for 2018. Motion carried, voice vote.

HIGHWAY DEPARTMENT

Budget Report Mr. Hoefs submitted Year-End and Year-To-Date Budget Summary Reports and answered questions from the committee.

Operational Report Mr. Hoefs submitted an Operational Report and provided additional information on several items. Committee questions were answered.

Project Report Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Project Report.

Supervisor Lund left the meeting at 11:05 a.m. and returned at 11:12 a.m. The meeting recessed during his absence due to lack of a quorum.

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ATV Route Application Fee Discussion/Action Mr. Hoefs reported he surveyed surrounding counties on fees and signing policies. None of the surrounding counties have an application fee. Discussion ensued on the amount of time spent by Mr. Hoefs and the Sheriff's Department on ATV route applications. It was noted only municipalities may apply for an ATV route. The committee consensus was against creating an application fee.

ATV Route Signing Costs Discussion/Action The results of the survey of surrounding counties showed local ATV clubs were generally held responsible for the cost of signs and installation when their county roads were opened to ATV traffic. Currently Burnett County Highway Department installs and pays for signs when roads are opened to ATV traffic at the request of municipalities. Chairman Gronski is in favor of the applying municipality being responsible for initial costs of signs and installation and county highway be responsible for maintaining the signs. No action was taken, but committee members were in favor of the applicant paying the costs of signs and installation. There was disagreement on maintenance of the signs. Further discussion on this topic will be held at the March 8, 2017, meeting.

ATV Route Signing Policy Discussion Mr. Hoefs reviewed the proposed signing policy and answered committee questions. Revisions were suggested. Mr. Hoefs will continue work on the policy and bring it back to the committee at the March 8, 2017, meeting.

FUTURE AGENDA ITEMS Fleet management policy, ATV signing policy and costs, Memorandum of Understanding with the Department of Natural Resources for fire suppression charges.

NEXT MEETING DATE March 8, 2017.

ADJOURN Motion to adjourn was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 12:22 p.m.