



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**  
Burnett County Government Center

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## **MINUTES**

Infrastructure Committee

April 12, 2017

**MEMBERS PRESENT** Charles Awe, Emmet Byrne, Jeremy Gronski, Jim Paden, Richard Anderson, Christopher Sybers and Bert Lund, Jr.

**CALL TO ORDER** Chairman Gronski called the April 12, 2017, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Government Center, Room 165.

**NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**PUBLIC COMMENTS** There were no public comments.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

**APPROVAL OF MINUTES OF MARCH 8, 2017, MEETING** Motion to approve the minutes of the March 8, 2017, meeting was made by Supervisor Sybers, seconded by Supervisor Awe. Motion carried, voice vote.

**UPDATE ON HIGHWAY/FORESTRY FACILITY** Highway Operations Manager Jeff Scanlon updated the committee on the progress of the Highway/Forestry facility project. It is substantially complete and everyone is moved in to the new building. County Administrator Nate Ehalt advised the committee an open house for the new facility is being planned for late July or early August. The county is looking to Bremer Bank for a donation of \$1,000.00 for the event. A meeting is scheduled for Monday afternoon with Market & Johnson to wrap up change orders and prepare for final payment. The building project is approximately \$100,000.00 over budget due to an increase oversight, due to compaction and change orders. This overage does not include an energy rebate the county will receive. Final projected overage should be \$50,000.00 or less.

**UPDATE ON FIRST FLOOR REMODEL** Mr. Ehalt updated the committee on the project. Preliminary work continues on the planning process and bids will be released next month.

**FORESTRY BUILDING LEASE – VILLAGE OF WEBSTER LOCATION - ACTION TO DISSOLVE** The action items on the agenda for County Board in October of 1994, to deed the Burnett County Fairgrounds property to the Village of Webster, but retain ownership of the buildings, was never acted upon. Therefore action to dissolve the resolution will need to take

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place. Administrator Ehalt will bring more information to the May meeting on the process to turn the buildings back to the Village of Webster. Proper action will be taken at that time.

#### **AIRPORT DEPARTMENT**

**Budget Report** There were no questions on the submitted Budget Performance Report. Airport Operations Supervisor Chuck Schultz was not in attendance. Administrator Ehalt reported paperwork was signed today for the new mowing equipment. A notice went out to pilots to make them aware of the large equipment being utilized in the area of the airport. Following a question by Supervisor Byrne, discussion ensued on the timber independently logged near the airport.

**Operational Report** There was no report.

**Project Report** Chairman Gronski, Mr. Ehalt and Mr. Schultz attended a meeting with the Bureau of Aeronautics and the Department of Transportation in Madison in March. They had exhaustive conversation on the roundabout. A three phase plan will be put in place to resolve the water issue. Mr. Ehalt is not comfortable taking ownership of the project until we are sure the situation is taken care of. An updated six-year airport petition/plan will be presented to the county board next month. Discussion ensued on the need for utilities in the hangars and lease opportunities in the vacated terminal space. Mr. Ehalt informed the committee about an upcoming unscheduled meeting with the airport mechanic who leases hangar space for his business and the terms of his lease.

#### **MAINTENANCE DEPARTMENT**

**Budget Report** There were no questions on the submitted Year-To-Date Budget Summary Reports.

**Operational Report** Mr. Faught reviewed the submitted Operational Report and answered committee questions. Due to the planned and unplanned power outages with Polk-Burnett Electric there were recognized changes necessary to the sewer system back-up to correct proper wattage.

**Project Report** Mr. Faught updated the committee on current projects and fielded questions from the committee.

#### **HIGHWAY DEPARTMENT**

**Budget Report** Mr. Scanlon submitted a Year-To-Date Budget Summary Report and answered questions from the committee. Mr. Scanlon stated that it will be deceiving we should be under budget due to the lack of snow this winter.

**Operational Report** Mr. Scanlon submitted an Operational Report and provided additional information on several items. Committee questions were answered. Seasonal weight restrictions will be lifted at 12:01 a.m., Monday, April 17, 2017.

**Project Report** Mr. Scanlon reviewed his report and answered questions from the committee on the submitted project report. Administrator Ehalt asked that the committee thank the county highway department for completing the tree clearing project for the airport. Having the highway department complete this project saved the county a lot of money.

**Bridge Aids Request – Town of Anderson** Chairman Gronski recused himself from the discussion due to being the Anderson Town Chair; Vice-Chair Sybers led the discussion. Chairman Gronski explained the project stating it is not in the current budget cycle. The Town of Anderson is willing to do the project, pay for it upfront and be reimbursed by the county in 2018. The ditch is getting dangerous and needs to be addressed this season. Discussion was held on the difference between bridges and culverts when it comes to Wisconsin statutes. Supervisor Awe would like to see the county have designated subcategories in the highway budget with a fund balance available for this type of emergency request. It was suggested we put

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a couple thousand dollars a year aside for these projects. The bid submitted to the committee was created by the town road maintenance department and a private contractor. Chairman Gronski would like the county highway department to look at the site and make sure the plan makes sense. Motion to approve the Bridge Aid Request, subject to approval and review by Burnett County Highway Department was made by Supervisor Awe, seconded by Supervisor Byrne. Motion carried, voice vote.

**ATV Route Policy Update** Supervisor Awe would like to see “person who is not on an ATV” from line 58 of the Policy changed to *pedestrian*. Motion to amend the ATV Route Policy Request was made by Supervisor Anderson, seconded by Supervisor Awe. Motion carried, voice vote.

**ATV Signing Standard Decision** Chairman Gronski reviewed the ATV Signing Standards. Motion was made to approve the ATV Signing Standard by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

**FUTURE AGENDA ITEMS** - Hertel communication tower and request for Grantsburg Airport entitlement funds.

**NEXT MEETING DATE** May 10, 2017, to be held at the new Highway/Forestry Facility.

**ADJOURN** Motion to adjourn was made by Supervisor Anderson, seconded by Supervisor Awe. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 10:45 a.m.