



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Highway Department
8150 State Road 70, Siren

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MINUTES

Infrastructure Committee

June 14, 2017

MEMBERS PRESENT Charles Awe, Emmett Byrne(excused at 10:44), Jeremy Gronski, Jim Paden, Richard Anderson, Christopher Sybers and Bert Lund, Jr.

CALL TO ORDER Chairman Gronski called the June 14, 2017, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Government Center Room #165.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS Public Comment requested on agenda item #6 by Richard Costerisan. Cameron Smith, CT Aero, stated that his business is leaving the airport. He handed out a letter to all committee members. Mr. Smith stated he would be open to committee member's questions after they read the letter and would appreciate being added to the agenda in the future.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order as presented was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

APPROVAL OF MINUTES OF MAY 10, 2017, MEETING Supervisor Awe requested under Airport Department, Request for Grantsburg Airport Entitlement Funds the word *awarded* be changed to *released*. Motion to approve the minutes of the May 10, 2017, meeting with amendments was made by Supervisor Lund, seconded by Supervisor Sybers. Motion carried, voice vote.

DECISION ON ATV ROUTE REQUEST – COUNTY ROAD B Highway Commissioner Michael Hoefs reviewed the history on the County Road B route request. The town board sent a revised request proposing opening County Road B to ATV use from Lind Road to Imme Road. Mr. Hoefs reviewed the request and suggested opening the route from Lind Road to Soderberg Road. The original request was sent to the sheriff's department for review but to date there has been no correspondence returned.

Reserved Public Comment: Richard Costerisan stated, at the Town of Siren Board Meeting held in June, alternative routes were discussed at great length, including the one proposed by Mr. Hoefs. The route request was submitted. Mr. Hoef's proposed route would leave a dead end directly at the village limits. Village of Siren Police Chief Christopher Sybers noted the request to open the ATV route from Lind Road to the village limits on County Road B will be presented at the Village of Siren Board meeting on Monday, June 19, 2017. Motion to recommend to the

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county board, the request from the Town of Siren to designate County Road B from the Village of Siren limits to Imme Road in the Town of Siren be approved as an ATV route contingent on the Sheriff's Department recommendation was made by Supervisor Byrne, and seconded by Supervisor Lund. Motion carried, voice vote.

MAINTENANCE DEPARTMENT REPORT

Budget Report There were no questions on the Budget Performance Report submitted by Maintenance Supervisor Gary Faught.

Operational Report There were no questions on the submitted Operational Report.

Project Report The submitted Project Report was reviewed and committee questions answered.

UPDATE ON HIGHWAY/FORESTRY FACILITY Highway Commissioner Hoefs stated they are getting closer to paving the driveway, but have not received a timeline. Mr. Hoefs is working with Market & Johnson on changing some of the landscaping specifications without additional costs. The Sheriff Department's outdoor storage area is being completed. This is a fenced and lit area to store items currently housed outside at the government center. Mr. Hoefs explained there have been a couple of issues with the new building including window leaks and a roof leak due to condensation. He worked with the contractor to correct this and be sure to address any other issues before the one-year warranty has expired. Focus on Energy created a report on efficiency of the new facility for the county. The county will receive \$75,000.00 in energy credit. Discussion was held on how comparable the electric costs of the new facility are to the old building. This data will not be available for two years.

UPDATE FIRST FLOOR REMODEL Administrator Nathan Ehalt stated that the bid opening for the first floor remodel will be held June 29, 2017, at 2:00 p.m. in Room 162/163.

PUBLIC HEARING – AIRPORT SIX-YEAR PLAN PETITION Administrator Ehalt read the Notice of Public Hearing as published in the Burnett County Sentinel on May 31, and June 7, 2017.

Public hearing open.

Public comments – There were no public comments.

Public hearing closed.

RESOLUTION – ACKNOWLEDGING THE BURNETT COUNTY AIRPORT STATEMENT OF PROJECT INTENTIONS (AIRPORT SIX-YEAR PLAN PETITION)

Motion to recommend the resolution as presented and send to the full county board for approval was made by Supervisor Awe, seconded by Supervisor Byrne. Motion carried, voice vote.

AIRPORT DEPARTMENT

Budget Report Administrator Ehalt reviewed the budget report with comment by Operations Supervisor Chuck Schultz. There were no committee questions.

Operational Report There were no questions on the submitted Operational Report.

Project Report Administrator Ehalt explained the obstruction clearing process is complete and waiting for a final inspection. Mr. Schultz reviewed the current planning stages for the Gandy Dancer Fly-In Drive-In. They are currently collecting information from the performers for the

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insurance company. Discussion was held on other upcoming events at the Burnett County airport and surrounding airports.

Report on the Time Trial Event Held May 13, 2017 Operations Manager Schultz stated that the time trial held at the Burnett County airport on May 13, 2017 was a success. There were 82 time trials participants, 60 car show participants, 830 spectators. The numbers were about double from last year. Discussion was held about the resurfacing of the runways and how to be able to continue holding the time trials.

HIGHWAY DEPARTMENT

Budget Report There were no questions on the submitted Budget Report.

Operational Report There were no questions on the submitted Operational Report.

Supervisor Byrne was excused at 10:44 a.m.

Project Report Mike reviewed his submitted report, and answered questions about completing work for townships. It was suggested that some type of wording be added to the Memorandum of Understanding or Mutual Aide Agreement to cover quality assurance in work done for the townships by the county highway department.

Decision on Flag Pole Purchase and Additional Paving at Highway Facility Discussion was held on where the pole would be placed, what type of lighting and how to add it. Motion to approve the purchase of the flag pole was made by Supervisor Sybers, seconded by Supervisor Anderson. Motion carried, voice vote. Mr. Hoefs reviewed the paving bid and request. Motion to recommend both additional paving spaces to the Administration Committee as recommended by the Road Commissioner was made by Supervisor Anderson, seconded by Supervisor Awe. Motion carried, voice vote.

Decision on County Road H Curve Re-Alignment Mr. Hoefs reviewed the safety concerns of the curves and funding options for the realignment through grants. Mr. Hoefs included a diagram he created showing the number of similar curves in the county that will need to be addressed in the future, further explaining they could be put on a schedule for funding through the grant process. Motion to approve the County Road H Curve Re-alignment contingent on receiving the CHIP D Grant funds was made by Supervisor Anderson, seconded by Supervisor Awe. Motion carried, voice vote.

Fund Transfer Request Mr. Hoefs reviewed his request to remove Fund Road Const.-CTHS. Discussion was held on options available to reassign the funds and remove the line item for accounting purposes. Administrator Ehalt noted this fund will be moved through the audit process.

FUTURE AGENDA ITEMS Bridge Aids Policy (Michael Hoefs).

NEXT MEETING DATE July 12, 2017.

ADJOURN Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Awe. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 11:30 a.m.