



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center
March 25, 2009

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MINUTES

CALL TO ORDER Chairman Carsten Endresen called the March 25, 2009, meeting of the Infrastructure Committee to order at 9:00 a.m. at the Burnett County Government Center, Room 162.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Carsten Endresen, Charles Awe, Christopher Sybers (9:03 a.m.), Eldon Freese and Bert Lund, Jr.

MEMBERS EXCUSED Harry Patneau.

OTHERS PRESENT Dean Roland and Candace Fitzgerald.

PUBLIC COMMENTS A written comment concerning visibility problems at the intersection of County Roads A and C in Jackson Township was read by Chairman Endresen. Highway Commissioner Robert Morehouse reported the intersection was inspected about 10 years ago and signage was increased, but there is not enough crash data to qualify for a highway safety improvement program. Both roads are newer construction and will have to wait for the normal cycle of reconstruction. With existing warning signs and adherence to posted speed limits, the road is safe. Discussion included the possibility of lowering the speed limit by 10 miles per hour and doing a site inspection.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried, voice vote.

APPROVAL OF MINUTES FEBRUARY 18, 2009, MEETING Motion to approve the February 18, 2009, minutes was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried, voice vote.

CUSTOM FURNITURE/SHERIFF'S DEPARTMENT Sheriff Dean Roland was present to review the Sheriff's Department 2008 request for custom built furniture. The request had been put on hold until the Needs Study was completed and the area recarpeted and repainted as budgeted in 2009. Sheriff Roland noted the carpeting and painting was planned for next week and requested the committee proceed with the furniture request. Sheriff Roland explained his choice of custom furniture over modular furniture. Maintenance Department Supervisor Gary Faught reviewed his understanding of the Sheriff's Department furniture request. Mr. Faught

explained the recarpeting and repainting of the area had been moved forward from the fall to allow for installation of a custom filing system and to avoid storage costs of \$63.00 per month. The Sheriff's Department will be relocated to Room 165 during the carpeting and painting. Discussion included the preliminary Needs Study results and the likely recommendation to provide the Sheriff's Department with substantially more space. A motion to approve the Sheriff's Department request for custom built furniture was made by Supervisor Lund, seconded by Supervisor Awe. Discussion included a site inspection of the Sheriff's Department and the modular furniture recently purchased for the Aging Disability Resource Center (ADRC). Further discussion included the unique needs justifying the Sheriff's Department request for custom built furniture. It was noted relocation of the Sheriff's Department was not likely in the near future. Motion carried, voice vote.

MAINTENANCE DEPARTMENT REPORT Maintenance Department Supervisor Gary Faught reviewed the monthly department and budget performance reports and answered questions from the committee. A motion to accept the Maintenance Department report was made by Supervisor Lund, seconded by Supervisor Freese. Motion carried, voice vote.

AIRPORT DEPARTMENT REPORT Airport Manager Jeremy Sickler reviewed the monthly department and budget performance report and answered questions from the committee. Discussion ensued about final Department of Natural Resource (DNR) concurrence and possible construction delays. County Administrator Candace Fitzgerald stated that good progress has been made, concurrence is very close and all issues have been cleared up. Mr. Sickler noted fuel sales have been up at the airport. A motion to accept the Airport Department report was made by Supervisor Lund, seconded by Supervisor Freese. Motion carried, voice vote.

HIGHWAY DEPARTMENT

Open Project Status Report The Highway Department Open Project Report submitted by Mr. Morehouse was accepted by the committee. Mr. Morehouse noted an addition to the Open Project Report. The Highway Department will be working in Swiss Township, widening every street in Danbury and laying gravel. Monarch Paving Company will do the final grade and pave. The Highway Department will be working in Danbury for four to six weeks. Supervisor Freese asked whether college students will be hired for the summer. Mr. Morehouse wants to ensure work for county employees first. Some summer maintenance may be curtailed by the State. Discussion included summer road projects along State Road 70 and through Siren.

Budget Performance Report Mr. Morehouse reviewed the budget performance report and noted that carryovers are not shown yet.

DNR- Memorandum of Understanding (MOU) – Forest Fire Protection Mr. Morehouse reported his previous concerns with the DNR Memorandum of Understanding (MOU) on Forest Fire Protection have been resolved. A copy of the MOU was given to committee members at the last meeting. A motion to approve the DNR Memorandum of Understanding on Fire Protection was made by Supervisor Sybers, seconded by Supervisor Lund. Motion carried, voice vote.

Update on Request for Proposals (RFP's) Mr. Morehouse reviewed his previous request for proposals for culverts, painting and oils. Mr. Morehouse reported the following:

Culverts The 2008 contract will be renewed.

Painting Taylor County will provide painting at \$.03/foot.

Oils Mr. Morehouse decided to wait to solicit bids as oil prices are going down.

2009 EQUIPMENT PURCHASES Mr. Morehouse reviewed proposed 2009 equipment purchases. These are part of a seven year equipment replacement schedule. Approximately

\$95,000.00 remains in the 2009 equipment account. State bid prices will be to be used as a guide for local purchases where possible. Equipment to be purchased is:

Conveyor A second conveyor system is needed for shouldering. State bid is \$9,200.00.

Skidster Needed for mowing, lifting and wedging.

Pick-up Will replace the Highway Department Patrol Superintendent's truck. The older one will be added to the fleet.

Discussion included the fleet maintenance program and reporting requirements to the Department of Transportation (DOT). A motion to approve proposed equipment purchases was made by Supervisor Sybers, seconded by Supervisor Lund. Motion carried, voice vote. Supervisor Sybers was excused at 10:28 a.m. for a court appearance and returned at 10:30 a.m.

2009-2010 State Salt Bid Mr. Morehouse reported Burnett County is still in the buying consortium for salt and bids have been submitted. Mr. Morehouse expects a substantial savings this year. 2,500 tons will be ordered for county and township use. Amount used on state roads is separate. Mr. Morehouse commented that exposed salt storage may soon be banned by the DNR and expressed his desire for a salt storage facility in Danbury.

Request from Trade Lake Township – Speed Zone Extension, CTH Z The committee reviewed the request from the Town of Trade Lake to reduce the speed limit to 35 miles per hour the entirety of County Road Z. Mr. Morehouse reviewed the request and noted .7 miles of the road has already been reduced. This request would reduce the speed an additional 1.4 miles. Mr. Morehouse stated he saw no reason for the reduction, but will forward the request to the state traffic engineer at DOT.

FUTURE AGENDA ITEMS Request from the Town of Trade Lake to reduce the speed limit on County Road Z.

NEXT MEETING DATE April 15, 2009.

ADJOURN Motion to adjourn was made by Supervisor Freese, seconded by Supervisor Awe. Motion carried, voice vote. Chairman Endresen adjourned the meeting at 10:48 a.m.