



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center
7410 County Road K, Siren
Room #165

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MINUTES

Infrastructure Committee
December 13, 2017

MEMBERS PRESENT Charles Awe, Emmett Byrne, Jeremy Gronski, Jim Paden, Bert Lund Jr., Christopher Sybers, and Richard Anderson.

CALL TO ORDER Chairman Gronski called the December 13, 2017, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Government Center Room 165.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS There were no public comments.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order as presented was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

APPROVAL OF MINUTES OF NOVEMBER 8, 2017, MEETING Motion to approve the minutes of the November 8, 2017, as submitted was made by Supervisor Paden, seconded by Supervisor Lund. Motion carried, voice vote.

MAINTENANCE DEPARTMENT REPORT

Budget Report Maintenance Supervisor Gary Faught reviewed his budget performance report.

Operational Report Mr. Faught reviewed his submitted report. Discussion was held on the open part-time fill-in worker position. Administration is looking to fill this position with someone that can be groomed to fill Mr. Faught's position after retirement.

Project Report Mr. Faught reviewed his submitted project report.

UPDATE ON FIRST FLOOR REMODEL Administrator Ehalt updated the committee on the first floor remodel. The remodel is still a couple of weeks behind schedule. We are looking to order furniture next week and it will go to Administration Committee for funding approval. The approximate cost will be \$50,000.00. The contractor Environments' bid was 30% lower than other contractors. They carry Herman Miller furniture which is modular so it can be moved around as needed.

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AIRPORT DEPARTMENT

Budget Report Mr. Ehalt answered clarification questions from the committee on a couple of budget items. There were no further questions on the submitted report.

Operational Report Mr. Ehalt reported the new airport mechanic seems to be acquiring plenty of work from Burnett County pilots and outside area pilots. An issue with the trees south east of the round-about was discussed. It was discovered part of the water issue was several beaver dams. The dams have been broken, but the county is looking for someone to remove the beavers.

Project Report There were no questions on the project report.

HIGHWAY DEPARTMENT

Budget Report Highway Commissioner Mike Hoefs reviewed his budget report stating there are timing gaps within the accounts receivable. Mr. Hoefs and Mr. Ehalt are working on fixing the departments billing system and will be making changes in 2018. Delays in billing have been an issue for some time as the delays create issues, especially at the year change. Mr. Hoefs reviewed his special projects report and explained the options for assuring all allotted funds are spent. The committee would like to begin seeing the department's winter reports. The storm last week was significant to the department. We receive the rain storm and then the temperature changed by 20 degrees. Approximately \$32,000.00 of salt was applied to the state highways in two days; the annual budget is \$300,000.00 for salt.

Operational Report Mr. Hoefs reviewed his operational report. There were no questions from the committee.

Project Report Road School will be held January 15-17, 2018. Supervisor Byrne and Paden are interested in attending. Mr. Hoefs reviewed his submitted project status report. Discussion was held on liability when a mailbox is destroyed by a plow truck.

Budget Carryover Request – Capital Equipment Purchase of Sign Truck Motion to accept the request to carryover budgeted capital equipment funds from 2017 to 2018 for the purchase of a new sign truck was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

FUTURE AGENDA ITEMS What is our responsibility as a committee of Infrastructure projects?

NEXT MEETING DATE January 10, 2018.

ADJOURN Motion to adjourn was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 10:29 a.m.