



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center
7410 County Road K, Siren
Room #165

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

Infrastructure Committee
July 11, 2018

MEMBERS PRESENT Jeremy Gronski, Jim Paden, Bert Lund, Jr., Rick Anderson, Emmett Byrne, Duane Johnson and Christopher Sybers (10:08 a.m.).

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

CALL TO ORDER Chairman Gronski called the July 11, 2018, meeting of the Infrastructure Committee to order at 9:31 a.m. at the Burnett County Government Center Room 165.

PUBLIC COMMENTS There were no public comments.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order as presented was made by Supervisor Lund, seconded by Supervisor Johnson. Motion carried, voice vote.

APPROVAL OF MINUTES OF JUNE 13, 2018, MEETING Motion to approve the minutes of the June 13, 2018, as submitted was made by Supervisor Paden, seconded by Supervisor Lund. Motion carried, voice vote.

UPDATE ON PRIORITIZATION OF FACILITY PROJECTS AND POSSIBLE ACTION Administrator Nate Ehalt will provide an update next month.

AIRPORT DEPARTMENT

Budget Performance Report There were no questions for Administrator Nate Ehalt on the submitted budget performance.

Operational Report There was nothing new to report on operations.

Project Report There was nothing new to report on projects.

Gandy Dancer Drive-In/Fly In Update Operations Supervisor Chuck Schultz reported there are 80 sponsors for the Gandy Dancer Drive In/Fly In and also reviewed the airport map he submitted.

2019 Airport Budget Proposal Administrator Ehalt presented the 2019 Airport Department budget proposal and answered questions from the committee. There are no significant changes for 2019 besides the scheduled airport runway project.

<u>2019 Budget Summary Request</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Net</u>
Airport	\$344,866.00	\$383,687.01	(\$38,821.01)

Burnett County Infrastructure Committee
July 11, 2018

Motion to recommend approval of the 2019 Airport Budget Proposal was made by Supervisor Anderson, seconded by Supervisor Byrne. Motion carried, voice vote.

MAINTENANCE DEPARTMENT REPORT

Budget Performance Report Maintenance Supervisor Gary Faught reviewed his budget performance report.

Operational Report Mr. Faught reviewed his submitted operations report.

Project Report Mr. Faught reviewed his submitted project report and answered committee questions.

Accept the Retirement of Bill Moore and Approve Filling the Vacant Position Motion to accept the retirement of Custodian Bill Moore and approve filling the vacated position was made by Supervisor Lund, seconded by Supervisor Paden. Motion carried, voice vote.

Dispatch Center Ventilation Discussion Mr. Faught discussed issues involving the Dispatch Center ventilation system. Johnson Controls assessed the ventilation issues on Tuesday, July 10, 2018, and will send Mr. Faught a report and quote. The air conditioning unit will need to be replaced as it is almost out of date. Administrator Ehalt is looking at long and short term options for repairing the old unit. Jail Sargent Mark Schmidt has concerns about the employees working in the hot conditions.

HIGHWAY DEPARTMENT

Budget Performance Report Highway Commissioner Mike Hoefs reviewed his budget performance report. June flooding had minimal impact on county highway infrastructure. The total costs were \$10,438.65.

Operational Report Mr. Hoefs reviewed his operational report and answered questions from the committee. Mr. Hoefs reported he will be out of the office for a few weeks in August. Mr. Hoefs is considering closing the county owned gravel pit due to safety concerns. Due to no accidents or injuries, the county has received \$19,000.00 through Workman's Compensation Dividends for two years in a row.

Project Report Mr. Hoefs reviewed his submitted project status report. The land acquisition process is ongoing involving CTH H, from CTH G to Gaslyn Creek Road, so the project has been delayed until 2019. Administrator Ehalt is working with WSB & Associates (engineering firm) on long-term road improvement and maintenance plans which takes approximately 18 months. The project is approximately 12 months along and should be completed by the spring of 2019.

Project Change Request (Swap CTH H Town of Rusk for CTH H Town of Dewey and Part of Town of Roosevelt) The land acquisition process is ongoing involving CTH H from CTH G to Gaslyn Creek Road, so the project has been delayed until 2019. A project swap has been requested. Motion to accept the project change request to swap CTH H Town of Rusk for CTH H Town of Dewey and part of Town of Roosevelt was made by Supervisor Byrne, seconded by Supervisor Paden. Motion carried, voice vote.

ATV Route Discussion Mr. Hoefs proposed opening all roads to ATV traffic similar to what Polk County has done. Chairman Gronski suggested identifying the unsafe sections of the roads. Mr. Hoefs is considering having his summer help employee Tyler Stevens, who is studying for civil engineering, analyze the sections of road that should not be part of the ATV route and provide a summary and map to the committee.

FUTURE AGENDA ITEMS ATV route summary and map.

NEXT MEETING DATE August 1, 2018.

Burnett County Infrastructure Committee
July 11, 2018

ADJOURN Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Johnson. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 10:45 a.m.