



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center
7410 County Road K, Siren
Room #165

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

Infrastructure Committee
February 13, 2019

MEMBERS PRESENT Jeremy Gronski, Bert Lund Jr., Duane Johnson, Jim Paden, Emmett Byrne and Christopher Sybers.

EXCUSED Rick Anderson.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

CALL TO ORDER Chairman Gronski called the February 13, 2019, meeting of the Infrastructure Committee to order at the Burnett County Government Center Room 165 at 9:31 a.m.

PUBLIC COMMENTS The Friends of the Gandy Dancer representative Karen Howe is looking for support in keeping the trail non-motorized in the summer.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order as presented was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

APPROVAL OF MINUTES OF JANUARY 9, 2019, MEETING Motion to approve the minutes of the January 9, 2019, as submitted was made by Supervisor Paden, seconded by Supervisor Lund. Motion carried, voice vote.

AIRPORT DEPARTMENT

Budget Report Administrator Nate Ehalt reviewed his submitted budget performance report.

Operational Report Mr. Ehalt reviewed the operational report and answered committee questions. He is going to Madison in April to discuss summer projects which will include creating haul roads and would like to keep and maintain them. The Department of Natural Resources (DNR) has denied the request.

Project Report Mr. Ehalt reviewed his submitted project report and answered committee questions. They have been able to retain some additional funds in personnel services and intend to use part of those excess funds to employ someone four hours on Saturdays this summer.

MAINTENANCE DEPARTMENT REPORT

Budget Report Maintenance Supervisor Gary Faught reviewed his budget performance report.

Operational Report Mr. Faught reviewed his submitted report. With floor drains clogged on January 18 and 28, 2019, major flooding occurred, which caused the building to close. He has

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purchased some easy access hooks to help clear out the pipes and will have to re-engineer some of them. The cost was \$10,400.00 for the first day.

Project Report Mr. Faught reviewed his submitted project report and answered committee questions. It was a good team building exercise for the two incidents.

HIGHWAY DEPARTMENT

Budget Report Highway Commissioner Mike Hoefs reviewed his budget performance report. He brought in Highway Operations Manager Jeremy Burton to join today's meeting. Mr. Hoefs and Mr. Burton are looking at the snow routes and are in the process of making some changes. Mr. Burton commented the trucks are running well. Budget funds of \$1,000,000.00 will be used for infrastructure projects in 2019. The budget for January was good.

Operational Report Mr. Hoefs reviewed the operational report and answered committee questions. Office Manager Sheila Bristol is retiring in April Mr. Hoefs will be requesting to refill that position and request an internal promotion for the Crew Foreman position later in the agenda. The new Bobcat Skid Loader was delivered on February 5, 2019.

Project Report Mr. Hoefs reviewed the submitted project status report and answered committee questions. Preparation is ongoing to be ready for 2019 projects. The design is complete for both 2019 County Trunk Highway H improvement projects. There are three bridge projects for this year.

2018 Carryover Request – Capital Equipment Motion to approve a carryover of funds in the amount of \$194,778.42 from 2018 to 2019 in account 701-18-532851-50813 for Capital Equipment was made by Supervisor Sybers, seconded by Supervisor Byrne. These funds are for the sign truck and tandem truck that will not be delivered until 2019. This also covers an insurance deductible from the Skid Steer and additional funds of \$5,000.00, if needed. Motion carried, voice vote.

Accept the Retirement of Sheila Bristol and Approve Filling the Vacated Highway Department Office Manager Position Motion to accept the retirement of Sheila Bristol and approve filling the vacated Highway Department Office Manager position was made by Supervisor Sybers, seconded by Supervisor Byrne. Motion carried, voice vote.

Request to Fill the Crew Foreman Position with Internal Promotion Process Motion to approve the request to fill the Crew Foreman position with the internal promotion process was made by Supervisor Sybers, seconded by Supervisor Lund. Motion carried, voice vote.

FUTURE AGENDA ITEMS Subcommittee for jail task force.

NEXT MEETING DATE March 13, 2019.

ADJOURN Motion to adjourn was made by Supervisor Paden, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 10:48 a.m.