



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center
May 20, 2009

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

CALL TO ORDER Chairman Carsten Endresen called the May 20, 2009, meeting of the Infrastructure Committee to order at 9:00 a.m. at the Burnett County Highway Department Building, 8150 Highway 70, Siren, WI.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson (9:02 a.m.), Charles Awe, Carsten Endresen, Eldon Freese, Bert Lund, Jr., Harry Patneau and Christopher Sybers.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried, voice vote.

APPROVAL OF MINUTES APRIL 15, 2009, MEETING Motion to approve the April 15, 2009, minutes was made by Supervisor Lund, seconded by Supervisor Freese. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Maintenance Department Report Maintenance Department Supervisor Gary Faught reviewed the monthly department and budget performance reports and answered questions from the committee. Johnson Controls replaced the HAVC controller with a Network Automation Engine (NAE). Siren Telephone Company is working on the static problem and is replacing the fiber optic card.

Discuss Telephone Call Processing Capabilities Mr. Faught reviewed the answering capabilities of the Government Center telephone system. Currently, the system is menu driven and not voice activated. Each department sets up their answering system to suit their individual needs. A programmed after-hours message is used for holidays. There is no central telephone number for the building. The system technology would allow for any desired changes. Mr. Faught will send a memo reminding departments to update their answering messages and to remember to use the afterhours/holiday message for unusual holidays such as Good Friday.

Request to Authorize Human Resources to Seek Replacement for the Engineer/Custodian Position Mr. Faught reported Building Engineer/Custodian Jeff Ormston has submitted his retirement plan. August 21, 2009, will be Mr. Ormston's final day. A motion to approve seeking a replacement for Mr. Ormston was made by Supervisor Lund, seconded by Supervisor Patneau. Motion carried, voice vote.

AIRPORT DEPARTMENT

Airport Department Report Airport Manager Jeremy Sickler reviewed the monthly department and budget performance report and answered questions from the committee. Fuel sales to the Department of Natural Resources in April for fire-fighting were good. The second Fly-In was not scheduled as a location for the Dairy Breakfast had been found.

Update Runway Project Mr. Sickler reviewed the Runway Expansion Project. A pre-bid meeting had been held on May 13, 2009, with potential contractor representatives and MSA, the project engineering firm. Bids are due to the Department of Transportation by May 21, 2009 at 2:00 p.m. Construction is planned to begin by July1, 2009, and will be completed within 45 working days. Discussion included the road work needed to support the construction and the need to invite the Chairpersons of neighboring municipalities to a pre-construction meeting.

HIGHWAY DEPARTMENT

Budget Performance Report Highway Commissioner Robert Morehouse reviewed the department Budget Performance Report and answered questions from the committee.

Project Status Report Mr. Morehouse reviewed the Project Status Report and noted additional projects have been scheduled in the Towns of Anderson and Dewey. The Danbury street rehabilitation project is the largest of the summer. Mr. Morehouse has been working with individual property owners to mitigate their concerns.

Annual Financial Report 2008 Mr. Morehouse reviewed the 2008 Annual Financial Report and answered questions from the committee.

April 20, 2009 Bid Awards Mr. Morehouse reviewed the results of the April 20, 2009, bid opening for asphalt, bituminous, pulverizing and a trailer. The results are as follows:

Asphalt	Asphalt Pavement E-1	Shaping Crew	Tack Coat	Rental Trucks Tri-Axle	Rental Trucks Quad-Axle
Monarch	\$44.40/ton	3.8500	\$1.60/gal \$3.00 applied	\$71.00	\$75.50
Bituminous	SC All Grades	CRS-2	CRS-2 Applied		
Flint Hills					
Meigs	2.4233	1.6916	1.8100		
Marathon Petroleum					
Pearson			0.1700		
Pulverizing	Per Square Yard				
Kraemer	.333				
Monarch	.274				
Trailer	List Price				
Trailer City	\$12,050.00				
Fabco					

Mr. Morehouse reported the cost of salt for 2010 went down 31.2% while the bids on materials shown above increased as much as 18%.

Wisconsin Department of Transportation (WIS DOT) County Work Priorities Mr. Morehouse reported due to budget cuts the state is cutting back on maintenance the county is paid to perform on state roads to once every two weeks. To maintain road safety, county highway patrolmen will check for road kill, discarded tires and perform non-emergency pavement repairs while on other jobs. Committee members expressed concern about highway safety due to decreased ditch mowing.

Hayward Committee/Commissioner Meeting May 28, 2009 Mr. Morehouse reminded the committee of the 2009 Spring Big Ten Highway Commissioners Association Meeting for Commissioners and Committees on May 28, 2009 in Hayward.

Summer Conference June 8-10, 2009 Mr. Morehouse had reservation confirmations for committee members attending the Summer Conference June 8-10, 2009.

Highway Road Tour Mr. Morehouse reviewed the highway tour route and projects to be shown following the meeting. Committee members going on the road tour were: Supervisors Endresen, Freese, Anderson, Awe and Patneau. Absent were: Supervisors Lund and Sybers. Tour route included County Roads W, Z, F and FF and Yellow Lake Road Bridge.

FUTURE AGENDA ITEMS Health and Human Services Department wall project.

NEXT MEETING DATE June 17, 2009.

ADJOURN Chairman Endresen adjourned the meeting at 10:32 a.m.