



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center
July 15, 2009

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MINUTES

CALL TO ORDER Chairman Carsten Endresen called the July 15, 2009, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Charles Awe, Carsten Endresen, Eldon Freese, Bert Lund, Jr., Harry Patneau and Christopher Sybers (9:15 a.m.).

OTHERS PRESENT Candace Fitzgerald, Bob Brown and Steve Hoecherl of Ayres Associates.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried, voice vote.

APPROVAL OF MINUTES OF JUNE 17, 2009, MEETING Motion to approve the June 17, 2009, minutes was made by Supervisor Freese, seconded by Supervisor Anderson. Motion carried, voice vote.

AIRPORT DEPARTMENT

Airport Department Report Airport Manager Jeremy Sickler reviewed the monthly department and budget performance report and answered questions from the committee.

Update Runway Mr. Sickler distributed a timeline for the airport runway expansion and answered questions from the committee. One primary contractor will oversee the work of sub-contractors and specialists. Construction is scheduled to begin the week of July 20, 2009. A nine week construction schedule is planned and completion is expected the week after the Labor Day holiday. Tree removal within the easement has been settled with the property owners. The expense of required tree removal and cutting is covered by federal funds one time. Hereafter, the cost will be the responsibility of the county.

Airport Lease Transfer Request Mr. Sickler reviewed the request from Kirk Jacobson to assume the lease of the late Joseph W. Jacobson. Motion to approve the lease transfer from Joseph W. Jacobson to Kirk Jacobson was made by Supervisor Anderson, seconded by Supervisor Freese. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Maintenance Department Report Maintenance Department Supervisor Gary Faught reviewed the monthly department and budget performance reports and answered questions from the committee.

Building Feasibility Study Mr. Faught introduced Bob Brown and Steve Hoecherl of Ayres Associates. In addition to the handouts included in the committee packets, a summary booklet of the needs study was distributed to committee members. The Highway Building, Government Center remodeling and addition and a new jail are separate buildings and projects. Mr. Brown and Mr. Hoecherl reviewed options for space designations in the Government Center addition. Phasing options for the project were reviewed and a preliminary timeline and budget were presented. Water and sewer costs were included in the new jail budget, but could be moved to the Government Center addition budget. Discussion ensued if the proposals reflected building needs for 10 or 20 years. Supervisor Awe inquired whether industry standards had been consulted in addition to the input from the department heads. Supervisor Awe expressed his disappointment documents distributed at the meeting had not been available for prior review. Referring to the Request for Proposal timeline, Mr. Faught and Mr. Brown took responsibility for the delay in presenting this preliminary information. Discussion ensued about the possible need for a special committee to review the needs study results and proposals. The proposal for the new Highway Building was reviewed. Preliminary costs of the three projects are: Government Center remodel and addition, \$9.5 million; new jail, \$9.5 million and highway building, \$8.7 million. The highway building is the most pressing need. The airport terminal was not part of the needs study.

HIGHWAY DEPARTMENT

Budget Performance Report Highway Department Commissioner Robert Morehouse reviewed the department budget performance report and answered questions from the committee.

Project Status Report Mr. Morehouse reviewed the Open Project Status Report. State Road 70 reconstruction project will be delayed one week and will begin July 27, 2009. The project runs east from Viola Lake Road to the county line.

2010 Capital Outlays – Large Trucks Mr. Morehouse informed the committee two trucks will be included in the 2010 Highway Department capital outlay budget. These will need to be ordered immediately after budgets are approved to avoid additional costs caused by new emission standards. Additional equipment to be purchased in 2010 includes a reflectometer and traffic meters. The reflectometer will be used to determine the reflectivity of signs to assure they satisfy state mandates. Traffic meters will be used for traffic counts on county and town roads. The county has relied on the state for this information. Local control of the information will more accurately reflect weekday and weekend traffic.

ATV Route Request – CTH F Mr. Morehouse reviewed the request from the Turf & Tundra All Terrain Vehicle (ATV) Association for a trail to run alongside County Road F in Danbury needed to connect a north trail to a south trail. These trails were previously connected by a trail running through property on which wells for the Danbury sewer project are now located. County Road F would be a temporary solution until permission from a private property owner can be secured for a different route. Mr. Morehouse expressed concern about opening up county roads for ATV trails and safety hazards caused by nighttime ATV traffic coming against vehicle traffic. Turf & Tundra ATV Association is exploring other alternatives, but County Road F appears to be the only solution available for 2009. Discussion ensued of differences between routes and trails and jurisdictional issues. Motion to table this item until the August 26, 2009, meeting and invite Larry Dale from Turf & Tundra ATV Association to provide more information was made by Supervisor Lund, seconded by Supervisor Freese. Discussion included

the negative impact of delaying tourism in the Danbury area for another month. This trail is the only trail from the south to Danbury. The committee agreed the Turf & Tundra ATV Association needs to prove all other options have been aggressively pursued. Motion to amend the original motion and invite Larry Dale to the special budget meeting on August 6, 2009, was made by Supervisor Lund. Motion carried, voice vote.

DISCUSS SPECIAL BUDGET MEETING – August 6, 2009, at 9:30 a.m., Room 162/163.

MOTION TO GO INTO CLOSED SESSION PURSUANT TO WIS. STATUTE 19.85 (1)(c) FOR EMPLOYEE PROBATIONARY PERFORMANCE EVALUATION AND RECOMMENDATION – HIGHWAY DEPARTMENT Motion to go into closed session pursuant to Wis. Statute 19.85 (1)(c) for employee probationary performance evaluation and recommendation – Highway Department was made by Supervisor Anderson, seconded by Supervisor Lund. Roll call vote: Supervisor Endresen, Yes; Supervisor Freese, Yes; Supervisor Lund, Yes; Supervisor Anderson, Yes; Supervisor Awe, Yes; Supervisor Patneau, Yes; Supervisor Sybers, Yes.

MOTION TO RECONVENE TO OPEN SESSION Motion to reconvene to open session was made by Supervisor Sybers, seconded by Supervisor Lund. Motion carried, voice vote.

ANY ACTION DEEMED NECESSARY FROM CLOSED SESSION DISCUSSION Motion to move Kurt Anderson from probationary to regular status was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried, voice vote.

FUTURE AGENDA ITEMS County Road H All Terrain Vehicle (ATV) trail request from Supervisor Patneau.

NEXT MEETING DATE August 26, 2009.

ADJOURN A motion to adjourn the July 15, 2009, meeting of the Infrastructure Committee was made by Supervisor Lund, seconded by Supervisor Sybers. Motion carried, voice vote. Chairman Endresen adjourned the meeting at 11:17 a.m.