



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Highway Government Center
7410 County Road K, Siren
Room #165

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MINUTES

Infrastructure Committee

July 14, 2021

MEMBERS PRESENT Chuck Awe, Emmett Byrne, Bert Lund, Jr., Ramona Moody (ZOOM), Duane Johnson, James Pearson and Don Taylor.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

CALL TO ORDER Chairman Awe called the July 16, 2021, meeting of the Infrastructure Committee to order at the Burnett County Government Center, Room 165 at 9:30 a.m.

PUBLIC COMMENTS Roger Larson spoke in regards to the request for approval for ATV/UTV route. See additional comments below.

APPROVAL OF AGENDA ORDER Motion to amend the agenda order and move Request for Approval for ATV/UTV Route to after the Agenda Order was made by Supervisor Taylor, seconded by Supervisor Moody. Motion carried, voice vote.

Request for Approval for ATV/UTV Route – CTH A from Kilkare Road to Thompson Road Roger Larson, Town of Jackson Supervisor spoke to the request for the ATV/UTV route. Mr. Larson stated Mr. Hoefs did a traffic count in May and reported the traffic count was an average of 686 per day. The town would like to open this section. This would divert some of the traffic flow from residential areas and would provide a legal route for ATVs/UTVs to reach the Sand Bar. A suggestion was made to change the speed limit to 35 MPH. The owner of the Sand Bar would be willing to donate money for a traffic radar. Highway Commissioner Mike Hoefs stated the traffic count would be around 1000 during the busy season but not above that. A traffic radar would cost approximately \$3,000.00. Committee discussion ensued. Motion to approve the request for approval for ATV/UTV Route – CTH A from Kilkare Road to Thompson Road was made by Supervisor Pearson, seconded by Supervisor Johnson. Committee discussion ensued. Motion carried, voice vote.

APPROVAL OF MINUTES OF THE JUNE 16, 2021, MEETING Motion to approve the minutes with corrections of the June 16, 2021, meeting was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

Burnett County Infrastructure Committee
July 14, 2021

AIRPORT DEPARTMENT

Budget Performance Report The Airport Budget Performance Report was submitted and reviewed.

Operational Report The Gandy Dancer Airshow is Saturday, July 24, 2021. They are replacing the airport sign on County Road K and State Road 70.

Project Report There are no projects planned at this time.

2022 Budget Proposal Request for Approval Administrator Ehalt stated there is no budget proposal at this time.

MAINTENANCE DEPARTMENT REPORT

Budget Performance Report Maintenance Supervisor Gary Faught submitted his budget performance report.

Operational Report Mr. Faught submitted his operations report for review. Mr. Faught met with Jeffrey Geiger of IMEG Corporation to do a mechanical and engineering site survey of the existing condition of the jail. The 911 UPS and server room UPS were recently serviced by Eaton Corp. Boiler water pump #1 has been replaced.

Project Report Mr. Faught submitted his project report for review. The counter glass for Land Services and the Treasurers office is tentatively scheduled to be installed by the end of July and is paid for by COVID funding.

2022 Budget Proposal Request for Approval Mr. Faught reported there is no major changes. There are two three-phase filtration systems to be installed in 2022 for a total cost of \$30,000.00.

<u>2022 Budget Summary Request</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Net</u>
Maintenance	\$500.00	\$552,406.00	(\$551,906.00)

Motion to approve the 2022 Maintenance Department budget proposal request and recommend forwarding to the Administration Committee for approval was made by Supervisor Taylor, seconded by Supervisor Lund. Motion carried, voice vote.

HIGHWAY DEPARTMENT

Budget Performance Report Highway Commissioner Mike Hoefs reviewed his budget performance report. Mr. Hoefs reported, at this time, revenues exceed expenses. The special projects budget was set for \$750,000.00 from the general fund transferred to the highway fund with the addition of a \$90,000.00 grant from the Local Road Improvement Program. The total amount for special projects was \$840,604.00. The County Trunk Highway X project cost is \$181,000.00 and requested to start it this year.

Operational Report Mr. Hoefs reviewed the operational report and answered committee questions. Mr. Hoefs reported the vacant highway maintenance worker position has been filled and they will be starting July 26, 2021. Personnel hiring continues to be a struggle to get applicants for vacant positions. Siren Motorsports sewer and water connection to the municipal system was completed July 6, 2021. There will be discussions with the Village of Grantsburg in regards to the state funded salt shed to be constructed at the public works property. There will have to be a memorandum of understanding (MOU) between the village and the county. The MOU will be reviewed and approved by the committee. Gravel crushing will be done by Hopkins Sand and Gravel in the Stewart pit and Peterson pit.

Project Report Mr. Hoefs reviewed the submitted project status report and answered committee questions. County Trunk Highway A to Moser Drive resurfacing is completed. County Trunk Highway FF between County Trunk Highway F and County Trunk Highway U paving and

Burnett County Infrastructure Committee
July 14, 2021

shouldering is complete. All three owners have approved county Trunk Highway D reconstruction right-of-way acquisitions. The County Trunk Highway bridge re-decking is in process. The Yellow Lake Road bridge replacement project design is ongoing and real estate acquisition with adjacent property owners is in the works. North Williams Road bridge rehabilitation design is ongoing.

Bridge Aids Requests – Town of Grantsburg and Town of Wood River The Town of Grantsburg requested to replace a culvert on Hickerson Road. The Town of Wood River requested to replace culverts on Surrel Road. No action necessary.

2022 Partial Budget Review and Approval – Capital Equipment and Highway Improvement Projects Mr. Hoefs reviewed the 2022 capital equipment requests which includes a used mid-size excavator, chassis for #183 dump truck, replacement pickup truck and Quadcor mulcher attachment for the excavator. Mr. Hoefs reviewed the six-year capital improvement plan. There was no action necessary.

Request for Additional Project and Funds for 2021 Capital Highway Improvement Work Mr. Hoefs has requested to start the County Trunk Highway X reconstruction project this year, which was budgeted for 2022. They would be using excess funds from 2021. The total project to be completed in 2022. Motion to approve the request for additional project funds for 2021 Capital Improvement Work was made by Supervisor Taylor, seconded by Supervisor Lund. Motion carried, voice vote.

Chairman Awe recessed at 11:18 a.m.

Chairman Awe reconvened at 11:23 a.m.

Presentation – Performing Work for Local Districts Mr. Hoefs presented on performing work for local districts. The topics discussed were Highway Department financing structure, overview of highway department budgeting, amount of work performed for local districts, how revenue generated impacts overall county financial pictures, expenses currently not being recovered, risk of doing work and warranty work.

Discussion on Out-of-County Project Work Supervisor Pearson has concerns about warranty work, legalities and private entities with the Highway Department working outside the county and is not comfortable with it. Discussion ensued on whether it was a good idea or not, the pros and cons and potential legal issues that may arise working outside the county lines. The county has always left the decision up to the Highway Commissioner to decide which bids and projects they do. Mr. Hoefs stated there has been less than 1% of work done outside of the county. After further discussion, Mr. Hoefs stated he concedes to working outside the county.

FUTURE AGENDA ITEMS There was none.

NEXT MEETING DATE August 11, 2021.

ADJOURNMENT Motion to adjourn was made by Supervisor Taylor, seconded by Supervisor Johnson. Motion carried, voice vote. Chairman Awe adjourned the meeting at 12:14 p.m.