



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**

Burnett County Government Center  
October 21, 2009

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**MINUTES**

**CALL TO ORDER** Chairman Carsten Endresen called the October 21, 2009, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

**NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**MEMBERS PRESENT** Charles Awe, Carsten Endresen, Eldon Freese, Bert Lund, Jr., Harry Patneau and Christopher Sybers.

**MEMBERS ABSENT** Richard Anderson.

**OTHERS PRESENT** Bob Brown, (Ayres Associates), Steve Hoecherl (Ayres Associates), Rick Anderson (Apex Engineering) and Candace Fitzgerald.

**PUBLIC COMMENTS** None.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order was made by Supervisor Awe, seconded by Supervisor Freese. Motion carried, voice vote.

**APPROVAL OF MINUTES OF SEPTEMBER 16, 2009, MEETING** Motion to approve the September 16, 2009, minutes was made by Supervisor Lund, seconded by Supervisor Patneau. Motion carried, voice vote.

**NEEDS STUDY PRESENTATION** Bob Brown and Steve Hoercherl of Ayres Associates presented the final Needs Study report and answered questions from the committee about their recommendations for remodeling the existing government center, constructing an addition for expanded court services and new jail and building a new highway department complex. Rick Anderson of Apex Engineering reviewed the options for heating and cooling each of the proposed building projects. Mr. Anderson also presented options for upgrading the existing heating and cooling system in the government center to improve comfort and decrease energy costs. Discussion ensued on factors driving the need for the proposed building projects and changes in technology affecting energy choices and performance. Motion to recommend Ayres Associates make a similar presentation at an upcoming Policy Planning meeting was made by Supervisor Freese, seconded by Supervisor Patneau. Motion carried, voice vote.

**AIRPORT DEPARTMENT**

**Airport Department Report** Airport Manager Jeremy Sickler reviewed the monthly department and budget performance report and answered questions from the committee. Mr. Sickler updated the committee on the plans for tree removal in the Amsterdam Sloughs Wildlife Area and in the easement at the intersection of State Roads 35 and 70. The need for rotational brush cutting in the areas outside of the new runway was discussed. Mr. Sickler noted this added expense was not included in the 2010 budget, but will need to be in future years. Following discussion of the obstruction lights on the north end of the airport, a motion to approve installation of solar lights and discontinue electric service was made by Supervisor Freese, seconded by Supervisor Awe. Motion carried, voice vote.

**Runway Expansion Update** Mr. Sickler reported the semi-final inspection of the new runway was done and all work was approved. Temporary markings will be removed next spring and minor landscaping remains to be completed. The runway is open and operational. Mr. Sickler noted with the current equipment, pumping fuel for larger planes may become an issue for impatient pilots or those desiring a quick turn-around. The six-year airport development plan may need revision to reflect needs of the growing airport.

**Hangar Lease Transfer** The letter from Jan Berghoff requesting permission to transfer his lease to Roger Spofford was reviewed by the committee. Hangar A-2 is located on the leased property. Motion to approve the transfer of Mr. Berhoff's lease to Mr. Spofford was made by Supervisor Lund, seconded by Supervisor Patneau. Motion carried, voice vote. Discussion ensued of private and commercial designations at the airport, possible development of a commercial area where public parking and road access would be available and the need for a commercial lease template. Chairman Endresen suggested Mr. Sickler draft a commercial lease and bring to the committee for review.

## **MAINTENANCE DEPARTMENT**

**Maintenance Department Report** Maintenance Department Supervisor Gary Faught reviewed the monthly department and budget performance reports and answered questions from the committee.

## **HIGHWAY DEPARTMENT**

**Budget Performance Report** Highway Department Commissioner Robert Morehouse reviewed the department budget performance report and answered questions from the committee.

**Project Status Report** Mr. Morehouse reviewed the Open Project Status Report. Mr. Morehouse reported salt prices to the towns will be lower this year because the cost of salt went down substantially.

**Maintenance Costs for Radio Tower (Penta Hill)** Mr. Morehouse reviewed the ground maintenance requirements of the Penta Hill radio tower and future towers. Mr. Morehouse stated his department is encumbering the expenses. In the future, funds will need to be budgeted and the work planned.

**Trade Lake Pit Snowmobile Trail Update** Mr. Morehouse reported he has developed an alternative route for the snowmobile trail crossing the Trade Lake Pit. The Snows Snowmobile Club will need to provide the county with an insurance waiver.

**2010 DOT Routine Maintenance Agreement (RMA)** Mr. Morehouse reviewed the 2010 Department of Transportation Routine Maintenance Agreement. Motion to approve the 2010 DOT RMA was made by Supervisor Awe, seconded by Supervisor Patneau. Motion carried, voice vote. Mr. Morehouse noted there will be separate contracts for specific projects.

**Fall Meeting Agenda** The fall meeting of the Highway Commissioners Association in Hayward conflicts with the October 22, 2009, County Board budget hearing. Supervisors Awe, Freese and

Patneau asked to be excused from the County Board budget hearing in order to attend the Highway Commissioners meeting.

**FUTURE AGENDA ITEMS** Airport six-year plan and All Terrain Vehicle (ATV) ordinance update

**NEXT MEETING DATE** November 18, 2009, 9:00 a.m. at Highway Building,

**ADJOURN** A motion to adjourn the October 21, 2009, meeting of the Infrastructure Committee was made by Supervisor Sybers, seconded by Supervisor Endresen. Motion carried, voice vote. Chairman Endresen adjourned the meeting at 11:42 a.m.