



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center
November 17, 2010

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

CALL TO ORDER Chairman Awe called the November 17, 2010, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Charles Awe, Bert Lund, Jr., Jim Sundquist, Christopher Sybers, Eldon Freese and Donald Taylor.

PUBLIC COMMENTS No public comments at this time. Mr. Costerisan will hold public comment until agenda items 7, 8, and 14.d.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

APPROVAL OF MINUTES OF OCTOBER 20, 2010, MEETING Motion to approve the minutes of the October 20, 2010, Infrastructure Committee meeting was made by Supervisor Taylor, seconded by Supervisor Freese. Highway Commissioner Bob Morehouse noted a correction be made in the August 18, 2011, minutes under agenda item 12.b, Fund Transfer – 2009 to 2010. The language for the motion should state *the line item transfers within the budget for gravel pits, machinery, county trunk highway-maintenance, county trunk highway-road construction and bridge construction adjusted to maintain 2010 funds balance of \$1,296,823.38.* Motion carried, voice vote. *See attachment.*

MAINTENANCE TRUCK BID OPENING

NAME	BID
Randy Hughes	\$557.00
Jason Nichols	\$555.00
Roger Mork	\$847.50
Matt Hintz	\$450.00
George Kern	\$513.00
James Zieler	\$206.25

Motion to accept the bid from Roger Mork for \$847.50 was made by Supervisor Freese, seconded by Supervisor Anderson. Motion carried, voice vote.

SPEED LIMIT REDUCTION FOR COUNTY ROAD B Jeff Howe, Town of Siren resident, presented a request to lower the speed limit from 55 mph to 45 mph from Lind Road to Soderberg Road on County Road B east of Siren where there is frequent heavy pedestrian use. A petition was presented to the Siren Town Board in October and the Board supports the speed reduction as noted in their minutes from their meeting. Commissioner Morehouse noted Wis. Stat. 349.11 authorizes reducing a speed limit by up to 10 mph. More than that would require a traffic study which would not benefit the request in his opinion. Motion to recommend lowering the speed limit to 45 mph on County Road B from Lind Road to Soderberg Road was made by Supervisor Freese, seconded by Supervisor Taylor. Motion carried, voice vote.

USE OF RIGHT-OF-WAY (ROW) ON COUNTY ROAD B FOR BIKE/WALKING PATH Mr. Howe presented a request to use the road right-of-way on County Road B to Lind Road to construct a biking/walking path. A grant application has been submitted for possible funding. The money, if received, would cover most of the costs involved and the Town of Siren would cover the remaining balance. Mr. Morehouse voiced concerns on wetland issues and the need to review engineering plans that addressed this area. Proper drainage for the ditch is a must to ensure the quality and life of the roadway. Siren Village Administrator Martin Shutt is working on the engineering end of the project. Questions were asked on who would be responsible for maintaining the trail if it were constructed. Mr. Morehouse thought it was premature at this time to approve the request. The committee requested setting up a time-line to supply the necessary supporting documents for the project by January of 2011 and to invite Mr. Shutt to a committee meeting. Mr. Morehouse will contact Mr. Shutt for more information and will invite him to committee next month.

COUNTY ROAD H SPEED REDUCTION REQUEST (WEBB LAKE TOWNSHIP) A petition was submitted to the Webb Lake Town Board to recommend reducing the speed limit to 45 mph on County Road H from State Road 77 south to the Scott Town line; a four and one-half mile stretch. The Town of Webb Lake Board motioned to agree with the petition's recommendation and forwarded the information to the Highway Department. Commissioner Morehouse presented the request and discussion ensued. Mr. Morehouse will contact Webb Lake Town Chairman Harry Patneade to discuss the matter further and will bring the information back to committee.

DISTRICT ATTORNEY REQUEST FOR DOOR MODIFICATION Maintenance Supervisor Gary Faught presented a request to install a glass panel in the inside office door and an automatic door-closer on the door for the District Attorney. The modifications will cost approximately \$300.00. Motion to approve the modifications to the District Attorney's door was made by Supervisor Sundquist, seconded by Supervisor Freese. Motion carried, voice vote.

HEALTH AND HUMAN SERVICES ROOM MODIFICATION REQUEST Request withdrawn. No action taken.

AIRPORT DEPARTMENT

Year to Date Budget Summary There were no questions from the committee for Airport Manager Jeremy Sickler on the submitted Year-to-Date Budget Summary.

Operations Report Mr. Sickler reviewed the Airport operations report. There were no questions from the committee.

Project Reports Mr. Sickler reported there are five goals being worked on for the marketing plan. He reported the Bureau of Aeronautics has introduced a fourth option possible for the

round-about planned at the intersection of State Roads 35 and 70 just south of the Government Center. This plan would be more beneficial to the future needs of the airport growth. This plan would require more land acquisition by the county. Discussion ensued on the new development, possible costs involved and a map of the design was viewed. The discussion included concerns on a lack of communication/involvement with the county and municipalities involved and/or affected by the project by the state entities.

MAINTENANCE DEPARTMENT

Year to Date Budget Summary There were no questions on the submitted Maintenance Department Budget Performance Report.

Operations Report Mr. Faught reviewed the department operations report and answered questions from the committee.

Project Reports There were no questions about the submitted project report. Mr. Faught reported the handicapped sidewalk project did not look promising to be completed this year. He will have to check on a possible carry-over of funds to next year. Mr. Faught reported there were a few mechanical problems with the Space Needs Information Form (SNIF) when the pilot was done. The bugs are getting worked out and they will proceed with the study soon.

HIGHWAY DEPARTMENT

Year to Date Budget Summary There were no questions on the submitted Highway Department Year-to-Date Account Classification Report.

Operations Report Mr. Morehouse reviewed the operations of the Highway Department and there were no questions from the committee.

Project Reports Mr. Morehouse reviewed the Open Project Status Report and answered questions from the committee. Supervisor Sybers questioned who is responsible for the newly purchased speed sign to be set up in the Village of Siren. Mr. Morehouse informed the committee the Sheriff's Department purchased it and it has been issued to the Village of Siren.

ATV Policy Discussion Chairman Awe discussed the need to review the County ATV Ordinance and Policy and make a few revisions to the documents. After having the ordinance and policy in place for a few months it helped the committee to realize some areas that need to be addressed with possible changes made. Discussion including application timelines and request approach, costs and a comprehensive plan approach to development of routes are a few areas the committee will look at. Maps are being created that will show all ATV and snowmobile trails and routes in the county.

Public comment by Mr. Costerisan commended the departments and the committee for their support and work on ATV recreation in Burnett County.

Chairman Awe questioned whether or not the Natural Resources Committee should be involved with the ATV ordinance and policy, again noting the need for a more comprehensive system that works in developing/approving trails and routes for ATV recreation.

Supervisor Sybers excused at 10:05 a.m.

Chairman Awe will speak with the chairman of the Natural Resources Committee and with the Forest and Parks Administrator to be put on the Natural Resources Committee agenda for discussion.

2011 WISCONSIN DEPARTMENT OF TRANSPORTATION (DOT) ROUTINE MAINTENANCE AGREEMENT CONTRACT Motion to approve the 2011 Wisconsin Department of Transportation (DOT) Routine Maintenance Agreement Contract was made by Supervisor Taylor, seconded by Supervisor Lund. Motion carried, voice vote.

DISCUSS HIGHWAY RESEARCH A short discussion on the continued research on highways took place. Chairman Awe would like to move forward and make progress in this area. The next step will be to figure out what direction the committee wants to go with the information they have gathered and present some options and conclusions to the full board.

FUTURE AGENDA ITEMS County Road B walking trail, County Road H in Webb Lake

NEXT MEETING DATE December 15, 2010.

ADJOURN Motion to adjourn the November 17, 2010, meeting of the Infrastructure Committee was made by Supervisor Taylor, seconded by Supervisor Freese. Motion carried, voice vote. Chairman Awe adjourned the meeting at 10:25 a.m.